Australian Government
Australian Maritime Safety Authority

Certificate of survey and/or load line certificate process

Renewals

AMSA will issue the vessel owner with a reminder notice 90 days prior to the certificate of survey/and or load line expiring.

Note you can complete the renewal surveys up to 180 days before expiry of your certificate(s). Contact AMSA Connect on 1800 627 484 if you want to complete a survey early.

Vessel owner to complete and submit a renewal application form 521 via amsa.gov.au and pay the application fee.

Supporting documents to be provided:

- a copy of your existing certificate of survey, and/or load line certificate
- confirmation of your organisation name if applicable – ACN, ABN (ASIC extract, trust deed)
- proof of change of name for an individual

Vessel owner contacts an accredited marine surveyor(s) or recognised organisation to undertake the required surveys listed on the renewal reminder notice.

Vessel owner to provide the surveyor with a copy of the vessel report attached to the renewal reminder notice and the codes for each survey. The report has the vessel details, the surveys due and the codes for the surveyor to submit the surveys to AMSA.

Surveyor checks the survey requirements, vessel history and undertakes the survey.

Surveyor completes a survey activity report (Form 586) and provides a copy to the owner and AMSA. This will outline any deficiencies to be fixed, and may be used to provide a further three month temporary operating period.

Vessel owner rectifies any deficiencies (if applicable) and seeks confirmation from the surveyor.

Surveyor will confirm all deficiencies have been rectified and submit the final survey reports to AMSA.

Once the survey is complete, ensure your surveyor has uploaded the final survey reports to AMSA's online MARS system.

AMSA will process the renewal application once the complete application, payment and all of the final survey report/s are received.

AMSA will issue the certificate of survey and/or loadline certificate including any conditions to the vessel owner via mail.