

3. MANAGEMENT PLANS

3.1 SUPPORT VESSELS

3.1.1 SAFETY MANAGEMENT PLAN

Each Owner must have a Safety Management Plan which details the safety policy and objectives of the Owner. It must set out the means by which the owner intends to achieve the goals stated in the policy and objectives.

3.1.2 OPERATIONS MANUAL

The Safety Management Plan may provide for a separate company Operations Manual or similar document that sets out in detail the various procedures that the company expects to be followed as part of the safe operation of its vessels.

3.1.3 EMERGENCY RESPONSE MANUAL

3.1.3.1 The Safety Management Plan may provide for a separate company Emergency Response Manual specifying action to be taken in the event of an emergency on each vessel operated by the company.

3.1.3.2 All vessels working for an installation must have on board a copy of the installation Emergency Response Manual so that Masters and crews are aware of their responsibilities and any actions that may be required of them in an emergency.

3.1.3.3 Examples of emergencies that may be specifically addressed by the Emergency Response Manual:

- Fire or explosion
- Failure of the structure of the vessel
- Collision involving the vessel
- An accident involving a helicopter
- A death, serious injury or serious illness
- Grounding or wreck
- Cyclone, storm or severe weather affecting stability of the vessel.

Note: Vessels operating in WA are required to have a Cyclone Warning Contingency Plan.

3.1.4 SHIPBOARD OIL POLLUTION EMERGENCY PLAN (SOPEP)

Each vessel must have a SOPEP approved by either AMSA or the relevant State marine authority.

3.2 CHARTER PARTY

3.2.1 Each vessel must have on board a copy of the charter party prior to commencing operations so that the Master and crew are aware of any special expectations that the charterer may have of the vessel, and of their obligations to the charterer.

- 3.2.2 The Master must discuss with the owner and charterer any provisions of the charter party that, in his or her opinion, may exceed the limitations or capabilities of the vessel concerned to the extent that safety may be compromised.