



Australian Government

Australian Maritime Safety Authority

Request for Tender
AMSA No. 922/39330

for the

Supply of Aluminium Storage Boxes

ISSUE DATE:	23 FEBRUARY 2009
CLOSING DATE:	2:00PM TUESDAY 10 MARCH 2009
LODGEMENT ADDRESS:	Australian Maritime Safety Authority Tender Box 25 Constitution Ave or GPO Box 2181 Canberra ACT 2600 Canberra ACT 2601

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PART A – REQUEST FOR TENDER

1. Introduction and Structure of RFT

1.1 Introduction

- (a) This Request For Tender (RFT) details an invitation from the Australian Maritime Safety Authority (AMSA) for tenders to be submitted by suitable companies to undertake the design, manufacture and supply of twenty (20) aluminium storage boxes.
- (b) AMSA is an Australian Government regulatory safety agency with the primary role of delivering services in relation to maritime safety, aviation and marine search and rescue and protection of the marine environment. AMSA has a Government appointed Board.
- (c) AMSA was established under the *Australian Maritime Safety Authority Act 1990*. AMSA's head office is located in Canberra and has its principal offices in Brisbane, Sydney, Melbourne, Adelaide and Perth. Total staff is approximately 245.

1.2 Structure of the RFT

- (a) This RFT is comprised of two (2) parts, Part A and Part B.

Part A is to be retained by the Tenderer and contains:

- Section 1: this introduction;
- Section 2: the conditions applying to the submission of this Tender ('Conditions of Tender');
- Section 3: the proposed conditions of contract applying to this Tender;
- Section 4: the technical specifications for the design, manufacture and supply of aluminium storage boxes.

Part B is to be returned by the Tenderer; Sections 5-12 provide the framework for the Tenderer's response to this RFT. When completed by the Tenderer, Part B must contain:

- Section 5: a summary of the Tenderer's offer;
- Section 6: Tenderer's response to Section 2, Conditions of Tender;
- Section 7: Tenderer's response to Section 3, Conditions of Contract;
- Section 8: Tenderer's detailed response to Section 4, Technical Specifications;
- Section 9: a Price and Delivery Schedule showing the price offered, the price basis, discounts offered and times for delivery;
- Section 10: a Company Profile;
- Section 11: a Declaration by the Tenderer verifying the particulars set out in Part B.

1.3 Tender Responses

- (a) Tender responses must contain the information outlined above and detailed in Part B, Sections 5 - 12.

1.4 Tender Closing Time

- (a) Tender responses must be received by 2:00pm AEDST on Tuesday 10 March 2009.

1.5 Contact For Enquiries

- (a) Requests for further information should be directed in writing in the first instance to:

Bryan Cummins
Contracts Officer
Australian Maritime Safety Authority
Fax: (02) 6279 5950
E-mail: tenders@amsa.gov.au.

- (b) Requests for further information will be accepted until 4:00pm on Tuesday 3 March 2009.

2. Conditions of Tender

2.1 General

- (a) AMSA hereby invites tenders for the design, manufacture and supply of twenty (20) aluminium storage boxes. The storage boxes are to be designed, manufactured and delivered in accordance with Section 4. Technical Specifications.
- (b) Tenderers are invited to provide pricing in accordance with Section 9. Price and Delivery Schedule.
- (c) In this RFT document, the terms 'shall' and 'must' indicate a mandatory, therefore an essential requirement. The term 'should' and 'may' are desirable or advisory.
- (d) The lowest or any tender will not necessarily be accepted by AMSA. Tenders containing alterations or erasures or in which information and prices are not legibly stated may be rejected.
- (e) Any tender which does not comply with the conditions contained in this tender document, including any special conditions which may have been inserted, may be declared informal and rejected but AMSA reserves the absolute right to accept an informal or non-conforming offer.
- (f) Tenderers must submit an original and one (1) hard copy plus one (1) soft copy of their tender in the form described within this RFT document. However, if relevant, only one (1) copy of the financial information and any supporting documentation (eg company brochure) need be provided.
- (g) All tenders must be signed by a person, appropriately authorised by the tendering company's articles of association and be returned with the tender by the due date set out in Section 2.1(j).
- (h) AMSA reserves the right to retain, free of charge, at least one (1) copy of the Tenderer's proposal for audit purposes, and will not return any of the Tenderer's documentation unless specifically asked to do so.
- (i) Tenders must be either delivered by hand to:

The Tender Box
Australian Maritime Safety Authority
Ground Floor, 25 Constitution Avenue
CANBERRA ACT 2600

or sent through the mail as a postal article for placement in the tender box. Articles sent by post should be addressed to:

The Tender Box
Australian Maritime Safety Authority
GPO Box 2181
CANBERRA ACT 2601

- (j) Tenders will close at 2:00 PM AEDST on **Tuesday 10 March 2009** (the "Tender Closing Time").
- (k) Tenders submitted by facsimile will **NOT** be accepted.

2.2 Timing

- (a) Tenderers should note the following timing requirements of this tender:

- (i) Tenders must be received by the Tender Closing Time; and
- (ii) Any other specific timing requirements detailed within these RFT documents must be addressed in the tender response.

2.3 Inspection

- (a) The Tender Evaluation Panel may require access to the Tenderer's premises (or other relevant sites such as manufacturing sites or reference sites) during the assessment period to assist with the evaluation and to verify claims made by the Tenderer.

2.4 Late Tenders

- (a) Tenders lodged after the Tender Closing Time are taken to be late.
- (b) Late Tenders are opened and registered separately.
- (c) Late Tenders may be considered at the discretion of AMSA.

2.5 Tenderer to Inform Themselves

- (a) The Tenderer shall be deemed to have:
 - (i) carefully examined the RFT documents, any documents referred to in the RFT documents and any other information made available in writing by AMSA to the Tenderer for the purpose of tendering;
 - (ii) made its own interpretations, deductions and conclusions as to the difficulties and cost of complying with all the obligations of the RFT documents and of all the matters and things necessary for the due and proper performance of the contract described in the RFT documents;
 - (iii) sought and examined all further information relevant to the risks, contingencies and other circumstances having an effect on its tender; and
 - (iv) satisfied itself as to the correctness and sufficiency of its tender including the tendered price.

2.6 Information to be Supplied by Tenderer

- (a) Tenderers must submit all details required to support their offer, by the Tender Closing Time, in a form not inconsistent with the framework of Part B, Section 5 – 11, in order to receive full consideration.
- (b) Tenderers must complete all sections of Part B as comprehensively as possible. Part B is divided into the following sections:

Response to Section 5	The Tenderer must set out a summary of its offer. The summary must include a sketch of the proposed storage box. The sketch must provide sufficient detail to support the level of compliance with the requirements specified in Section 4.
Response to Section 6	The Tenderer is taken to agree or comply with Section 2. Conditions of Tender, unless the Tenderer specifies in Section 6 each condition with which it does not agree or comply, providing reasons.
Response to Section 7	The Tenderer is taken to agree or comply with Section 3. Conditions of Contract, unless the Tenderer specifies in Section 7 each condition with which it does not agree or comply, providing reasons and suggest alternatives.
Response to Section 8	The Tenderer states against each condition, statement, question and requirement ("Provision") as set out in Section 4. Technical Specification, its compliance or otherwise with that Provision and details or attaches all required information. Please note:

	<ul style="list-style-type: none"> - Noncommittal terms such as “Noted” must not be used. - If the Tenderer states partial or non-compliance with a Provision of the Technical Specification, reasons must be provided. - Where there is no statement by the Tenderer against a Provision of the Technical Specification, the Tenderer is taken <u>not</u> to comply with the Provision.
Response to Section 9	Price & Delivery Schedule. The Tenderer sets out the prices and any discounts offered, period of warranty and time for delivery.
Response to Section 10	Company Profile. The Tenderer sets out corporate details and other information required to assess the Tenderer’s capacity to undertake the contract in accordance with relevant standards and industry references.
Response to Section 11	Declaration by Tenderer. The Tenderer verifies the particulars set out in Part B and submits its offer confirming that it is made on the terms and conditions of the RFT.

- (c) Subjective or qualitative descriptive terms or unsubstantiated or incompletely specified claims may be rejected. All abbreviations and acronyms shall be fully explained.

2.7 Evaluation

- (a) A Tender Evaluation Panel comprising of appropriate representatives from AMSA will assess the tenders. Individual third parties may also assist with the evaluation and may be engaged to evaluate the tenders.
- (b) In the evaluation of tenders many criteria will be applied, and assessment criteria may or may not carry particular weightings. The criteria outlined below are not in any order of importance. Tenderers should address all criteria.
- (c) The evaluation will include an assessment of:
- (i) Level of compliance with the Conditions of Tender, Conditions of Contract, Technical Specification and the Company Questionnaire;
 - (ii) Tendered price;
 - (iii) Tenderer’s experience;
 - (iv) Delivery Schedule; and
 - (v) Risk.
- (d) A Tender Evaluation Plan has been prepared to assess respondents to this RFT.
- (e) AMSA may:
- (i) Shortlist tenders, in any number, having regard to the selection criteria. In such an event, AMSA may (without prejudice to any other rights it may have) require the shortlisted Tenderers to provide AMSA with further information, within a time to be specified by AMSA, so as to enable AMSA to select the tender that it determines will provide it with best value for money having regard to the selection criteria;
 - (ii) Invite Tenderers or shortlisted Tenderers to make presentations, at such time and place as AMSA may require;
 - (iii) Require Tenderers or shortlisted Tenderers to provide samples of their proposed contract deliverables;

- (iv) Require Tenderers or shortlisted Tenderers to allow AMSA to visit and inspect their and their subcontractors' premises from where any aspect of the services may be performed or where information relevant to the services may be stored, at such time and place as AMSA may require. In such an event, AMSA will comply with the Tenderer's reasonable security and safety requirements;
 - (v) Require that Tenderers or shortlisted Tenderers provide AMSA with their best and final offers, within a time to be specified by AMSA; and
 - (vi) Enter into negotiations with a preferred Tenderer or two (2) or more preferred Tenderers in parallel.
- (f) AMSA will take into account site visits and presentations, and any failure to provide site visits, samples and presentations when requested, in evaluating tenders.

2.8 Tender Validity Period

- (a) Tenders and any variations to them that AMSA may, in its absolute discretion, allow the Tenderer to lodge, shall remain valid for a period of 90 days from the closing date. If a tender is not formal or complete in accordance with these conditions of tender, the validity period shall commence on the date on which the tender is formalised or completed to the satisfaction of AMSA.

2.9 Alternative

- (a) Tenderers shall be free to offer any goods or services that will be substantially equal to or better than the requirements as set out in Section 4. Technical Specification. Where an alternative is offered, the Tenderer shall state the extent to which the Technical Specification is met, and also state the level of performance they are prepared to guarantee.

2.10 Payment

- (a) The Authority's usual terms of payment are 30 days from receipt of a correctly rendered invoice following completion and acceptance of the goods, services or at agreed milestones.
- (b) The Authority has provision and a strong preference for payments to be transferred electronically. EFT payments offer the Contractor several advantages including immediate clearance of funds, elimination of postal delays and productivity gains as funds do not need to be physically banked. The Contractor will be notified of the payment via email or fax. Tenderers should provide banking details under the Company Profile.

2.11 Prices

- (a) All prices Tendered in Section 9. Pricing & Delivery Schedule shall be as follows:
 - (i) in Australian Dollars; and
 - (ii) shall remain firm for the period of the validity of the offer; and
 - (iii) if applicable, include an exchange rate and applicable date as the basis for future exchange rate variations.
- (b) AMSA is not exempt from the payment of the Goods and Service Tax (GST) and prices must be quoted excluding GST and indicate the total amount of GST that will be payable either directly to the Contractor or that may be applied by Australian Customs for imported goods.
- (c) Tendered prices shall include all charges such as freight, packing, handling, Customs duty and primage, insurance, etc., as applicable.

- (d) Prices for any spare parts, consumables, ancillary parts, maintenance and operating costs, but not limited to any of the above shall, where appropriate, be separately detailed.
- (e) Where configuration variables are offered, a separate Price and Delivery Schedule is to be provided for each configuration offered.

2.12 Price Basis

- (a) Prices tendered should be firm for the duration of the contract. Tenderers shall indicate at Section 9. Price & Delivery Schedule, if prices are to be fixed for the period of the contract or subject to variation. If subject to variation, Tenderers must provide full details of the basis for such variation.

2.13 Imported Supplies

- (a) The Contractor must comply with any relevant import requirements and pay any relevant duties of Customs including any special duty or Customs or similar payment, including any applicable penalty which may become payable.

2.14 Trade Names

- (a) When trade or proprietary names, brands, catalogue or reference numbers are specified in the RFT documents, sole preference to any particular material or goods is not intended and the Tenderer shall be at liberty to offer alternatives of similar characteristics of type, quality, appearance, finish, method of construction and/or performance for the approval of AMSA.

2.15 Copyright And Other Intellectual Property

- (a) Tenderers are required to provide a description of all copyright, patent, registered design, trademark or other intellectual property ownership and licensing provisions associated with the proposed supplies.

2.16 Delivery

- (a) Tenderers shall specify guaranteed delivery times, from formal acceptance of offer for the supplies detailed in the RFT. This information shall be given on the form provided at Section 9. Price & Delivery Schedule.

2.17 Warranty

- (a) The Tenderer is required to provide response at Section 9. Price Delivery & Schedule to the warranty requirements set out in:
 - (i) Section 3. Conditions of Contract; and
 - (ii) Section 4. Technical Specifications.
- (b) The Tenderer should provide full details on the period, extent and transfer of all manufacturers' warranties in their response.
- (c) The Tenderer is to provide a statement concerning continuing availability of equipment for the life of the contract, or is to advise such lesser period for which it is able to provide such warranty, where applicable.

2.18 Acceptance Of Tender

- (a) AMSA shall not be bound to accept any tender. If AMSA decides to accept a tender in its original offered form or in a revised form the preferred Tenderer shall be notified and invited to enter into a formal agreement for the supply of the accepted products or services substantially in accordance with the draft Conditions of Contract at Section 3.

2.19 Protection Of Documents

- (a) All tenders submitted in response to this RFT will be returned to the Tenderer on request. In the event a Tender is returned, AMSA reserves the right, free of charge, to retain a copy of the tender for audit purposes.

2.20 Freedom Of Information

- (a) The *Freedom of Information Act 1982* provides for members of the public rights of access to official documents of the Government and its agencies. The *FOI Act 1982* extends as far as possible the rights of Australians to access information in the possession of the Government, limited only by exceptions and exemptions necessary for the protection of essential public interests and of the private and business affairs of persons in respect of whom information is collected and held by the Government and its agencies.
- (b) Tenderers must indicate which information, if any, contained in their tenders or any supporting information they consider should not be disclosed without their prior consent.

2.21 Security, EEO And OH&S

- (a) The successful Tenderer as Contractor shall, when using AMSA's premises or facilities, be required to comply with security obligations in effect at those premises or in regard to those facilities, as notified by AMSA.
- (b) The successful Tenderer as Contractor shall comply with its obligations, if any, under the Equal Employment Opportunity for Women in the Workplace Act 1999. Information about the legislation can be obtained from the Equal Opportunity for Women in the Workplace Agency (EOWA) on (02) 9448 8500 or at www.eowa.gov.au.
- (c) The successful Tenderer as Contractor must not enter into a sub-contract under the Contract with a sub-contractor named by the EOWA as an employer currently not complying with the Equal Employment Opportunity for Women in the Workplace Act 1999.
- (d) The successful Tenderer as Contractor shall assist AMSA to meet its requirements under the *Occupational Health and Safety Act 1991* with regard to the health, safety and welfare of its employees, any contractors, visitors or members of the public by complying with all regulations and codes of practice applying within the State or Territory and applicable to the Authority's premises. The Contractor must have in place a health and safety management system that meets the following minimum requirements for health and safety:
 - (i) OH&S policy and objectives;
 - (ii) Organisation structure and responsibilities;
 - (iii) Safe work practices and procedures in relation to hazards associated with work under contract;
 - (iv) OH&S training and induction;
 - (v) OH&S auditing and inspection procedures;
 - (vi) OH&S consultation procedures;
 - (vii) OH&S performance monitoring; and
 - (viii) Incident investigation and reporting.

2.22 Financial Security

- (a) Tenderers are informed that if AMSA considers that a Financial Security Guarantee is required, for any reason, that such a Guarantee will form part of the contract conditions.

3. Conditions of Contract

Section 3 consists of the proposed form of Contract in a draft state that will require some modification to take account of the accepted offer and terms and conditions negotiated in post tender negotiations.

4. Technical Specifications

Section 4 details the technical requirements of the aluminium storage boxes. The Tenderer is required to respond to this Specification in the format detailed at Section 8. Tenderer's Response to Technical Specifications of this RFT.

4.1 Scope of Work

- (a) AMSA requires twenty (20) aluminium storage boxes with removable lids for the storage of oil containment boom, oil recovery devices, anchor kits and various other items. The successful tenderer shall design, manufacture and supply the storage boxes.

4.2 Background Information

- (a) As part of its obligation under the National Plan to Combat Pollution of the Sea by Oil and other Noxious and Hazardous Substances, AMSA keeps stock of oil response equipment at strategic locations around Australia.
- (b) In order to protect this equipment and facilitate its transport to oil spill incidents the equipment needs to be stored in strong and secure containers.

4.3 Specific Requirements

4.3.1 Dimensions

- (a) The external dimensions of the storage box must be no greater than:
2400mm L x 1200mm W x 1400mm H

4.3.2 Materials

- (a) The storage box shall be constructed of *Alloy 5083 (Sheet and Plate)* and *Alloy 6061 (Extrusions)* with a thickness of no less than 3mm, however, where a component cannot be constructed of aluminium, it shall be constructed of *Stainless Steel Grade 316*.
- (b) Where any Stainless Steel Grade 316 component comes into contact with aluminium, a nylon (or similar material) bush, washer, or plate must be used.
- (c) Mild or galvanised steel must not be used for the manufacture of any part of the storage box.

4.3.3 Safe Working Load

- (a) The storage box must have a safe working load of 800kg.

4.3.4 Stacking

- (a) AMSA intends that the storage boxes will be stacked when empty and fully laden to save storage space. The storage boxes must be able to be stacked to at least four (4) units high and must be designed so that they locate into each other to alleviate any risk of falling or collapsing.

4.3.5 Movement and Transport

- (a) The storage boxes will be moved by forklift and must be designed to allow easy movement/placement however tyne pockets must not be used.

- (b) The storage boxes must have a ground clearance of at least 75mm to facilitate clearance for forklift tynes.
- (c) The storage box must be capable of being transported by truck and aircraft.

4.3.6 Lifting

- (a) The storage box must have rated lifting points at each top corner.
- (b) The lifting points must be of a size that will provide an adequate distribution of the design load in relation to the size of the box. Lifting points are to be positioned as close to the extremities of the storage box as possible.
- (c) The lifting points must be tested and tagged in accordance with Australian Standards showing SWL.

4.3.7 Construction

- (a) All welding and preparation must be undertaken to *AS/NZS 1665:2004*.
- (b) The storage box must be of robust construction utilising an external frame and smooth internals to reduce snagging.
- (c) The storage box must have a front door hinged from the base with a minimum of three (3) hinges on the base of the door. The door will be walked on by personnel when loading/unloading equipment and it must be able to withstand up to 200kg (the weight of two average persons and equipment).
- (d) The storage box must be welded. Rivets, screws or bolts must not be used in the construction.
- (e) The front door must be pinned in position when closed to minimise accidental opening when the lid is not fitted. The pins must be attached to the storage box in a way as to facilitate their use and reduce the likelihood of loss.
- (f) The box must have a lockable lid. The lid must be able to carry the weight of one person (approximately 90kg). When closed the storage box must be water, dust, and vermin resistant.
- (g) The lid must have at least 4 handles for easy removal.
- (h) All sharp edges must be removed.

4.3.8 Markings

- (a) The storage boxes must have the following marked on each side in 100mm lettering:
 - “AMSA NATIONAL PLAN OIL SPILL RESPONSE EQUIPMENT”
 - External dimensions of box in metres
 - Tare weight of the box in kilograms (empty)
 - Safe working load of the box in kilograms

4.3.9 Inspection

- (a) The successful tenderer must allow AMSA or its authorised representative access to its manufacturing facilities to inspect the storage boxes before delivery.

4.3.10 Delivery

- (a) The storage boxes are required to be delivered to Sydney.

4.3.11 Drawings

- (a) Tenderers must provide a sketch of the proposed storage box with their response. The sketch must provide sufficient detail to support the level of compliance with the requirements specified above.
- (b) The final drawings to be supplied by the successful tenderer must be provided as an AutoCAD file.
- (c) AMSA would prefer to retain ownership of the drawings produced by the successful tenderer under any resultant contract. At a minimum AMSA must be granted a non-exclusive, irrevocable licence to use the drawings at a later date for the manufacture of additional boxes for AMSA or other National Plan bodies or agencies. Tenderers must include in their responses details on the proposed ownership of the drawings.

PART B - TENDERER'S RESPONSE

How to respond to this RFT

The information in Part B – Tenderer's Response section **must be provided by Tenderers** and returned by the nominated tender closing time.

Adherence to this format is strongly recommended; this will assist the evaluation process and Tenderers in ensuring their tender response is compliant.

Tenderers are requested to submit separate pages for each response.

A tender response checklist is provided to assist Tenderers.

TENDERER'S RESPONSE (Coverpage)

Tenderer's Name:	
AMSA RFT No:	922/39330
Description:	Design, Manufacture and Supply of Aluminium Storage Boxes
Closing Date:	
Company Contact:	

Tenderers are required to complete this checklist to demonstrate the completeness of their response. This checklist has been provided to assist you in preparing your tender response and may form the basis and structure of your tender response.

Tenderers are invited to include any additional information that they feel is relevant and will add value to their tender response.

ITEM	COMPLETED?	
Section 5. Summary of Offer	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Section 6. Tenderer's Response to Section 2	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Section 7. Tenderer's Response to Section 3	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Section 8. Tenderer's Response to Section 4	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Section 9. Price and Delivery Schedule	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Section 10. Company Profile	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Section 11. Declaration	Yes <input type="checkbox"/>	No <input type="checkbox"/>

5. Summary of Offer

- (a) There should be an overview of the Tenderer's offer. It does not need to be extensive, as the specific details of the offer should be contained in the subsequent areas nominated.
 - (b) Tenderers must provide a sketch of the proposed storage box. The sketch must provide sufficient detail to support the level of compliance with the requirements specified in Section 4 Technical Specifications.
-

6. Tenderer's Response to Section 2 – Conditions of Tender

- (a) This section must contain and address issues that the Tenderer may be at variance with in respect to the Conditions of Tender at Section 2 of the Request for Tender. Should there be silence in regard to the Conditions of Tender, it will be assumed that the Tenderer is in agreement with those conditions.
 - (b) Tenderers must include details of their company's financial viability as per Clause 2.22 and any other relevant information to support the offer.
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7. Tenderer's Response to Section 3 – Conditions of Contract

- (a) This section must contain and address issues that the Tenderer may be at variance with the Draft Conditions of Contract at Section 3 of the Request for Tender. Should there be silence in regard to the Draft Conditions of Contract, it will be assumed that the Tenderer is in agreement with those conditions.
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8. Tenderer's Response to Section 4 – Technical Specifications

- (a) Tenderers must indicate the extent to which the tender response complies with the requirements of Section 4 Technical Specification.
- (b) Where departures from the Specification are proposed, comments must be provided for consideration by AMSA.

Para No.	Complies (Yes/No/Partial)	Comments
4.1 (a)		
4.3.1 (a)		
4.3.2 (a)		
4.3.2 (b)		
4.3.2 (c)		
4.3.3 (a)		
4.3.4 (a)		
4.3.5 (a)		
4.3.5 (b)		
4.3.5 (c)		
4.3.6 (a)		
4.3.6 (b)		
4.3.6 (c)		
4.3.7 (a)		
4.3.7 (b)		
4.3.7 (c)		
4.3.7 (d)		
4.3.7 (e)		
4.3.7 (f)		
4.3.7 (g)		
4.3.7 (h)		
4.3.8 (a)		
4.3.9 (a)		
4.3.10 (a)		
4.3.11 (a)		
4.3.11 (b)		
4.3.11 (c)		

9. Price and Delivery Schedule

- (a) This section should address all things financial, delivery and any issues that may affect either. The following tables are an indication of how the pricing response should be formatted.
- (b) Tenderers must provide a fixed price.

Description of Price	\$A (GST excl)	GST	Total \$A
Design and Manufacture of 20 boxes			
Delivery of 20 boxes to Sydney			
Any other costs (<i>details to be provided</i>)			
Total Sum			

Delivery Schedule

Tenderers are to indicate the timeframe for delivery of the boxes following receipt of a contract or purchase order.

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Warranty Period

Tenderers are to indicate the warranty period for the boxes.

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Milestone/Progress payments

Tenderers are to detail any proposed milestone/progress payments.

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10. Company Profile

- (a) In this section, Tenderers should provide whatever detail they think appropriate with respect to the Company.

Company Contact for this Tender

Name:	
Position:	
Telephone:	
Fax:	
Email:	
Address:	
Postal Address:	

Company Details

Company Name:	
Business/Trading Name(s):	
ABN:	
Incorporation Date and Place:	
Parent/Holding Company:	
Parent/Holding Company ABN:	
Bank:	
BSB Number:	
Bank Account Name:	
Bank Account Number:	

Reference Sites

	Please provide details of other users of the tendered products or services.
(i) Company Name:	
Contact Name:	
Contact Phone:	
Product/ service provided:	
(ii) Company Name:	
Contact Name:	
Contact Phone:	
Product/ service provided:	

Quality/ Environmental/ OH& S Management Systems

	Please answer the following questions to demonstrate the level of your company's commitment to quality, environmental and safety issues.
Has your company achieved or made progress towards appropriate quality, environmental or OH& S system certification to AS/NZS ISO 9001:2000, AS/NZS ISO 14001:2004 and AS/NZS4801:2001 series standards or equivalents?	
Accreditation Party:	
Contact Name:	
Telephone Number:	
If not, is your company able to nominate a firm timetable for future implementation of a quality process?	
Details of any other quality management systems implemented.	

Insurance

Please provide details of current insurances held below. In particular AMSA requires details of insurances currently held concerning:

Insurance Type (min req'd)	Insurance Company	Extent of Cover Per Incident In Aggregate		Expiry Date
		(\$A)	(\$A)	
Public and Products Liability (\$20M per occurrence)				
Professional Indemnity Insurance (\$5M)				
Workers Compensation				

Note: Evidence of cover may be required.

11. Declaration By Tenderer

(a) This Statement of Compliance also acts as a checklist to assure AMSA that Tenderers have understood the requirements of the tender and the operating environment of the task.

Australian Maritime Safety Authority

Tender Box

25 Constitution Ave or GPO Box 2181
Canberra ACT 2600 Canberra ACT 2601

Under and subject to the Conditions of Tender stated on the preceding pages,

I/We the undersigned do hereby tender an offer to supply the Australian Maritime Safety Authority with the goods and/or services tendered for in the RFT attached hereto, at the prices tendered, and under and subject to the Conditions of the attached **RFT AMSA No. 922/39330** for the provision of the goods and/or services described therein.

Dated this day of 2009.

In addition, I/We warrant that I/We have the financial, managerial and technical capacity and infrastructure to provide the goods and/or services demanded in this RFT.

Furthermore, I/we hereby agree to allow the following discount for prompt payments:
.....percent (%) for payment withindays of the date of rendition of account, the supplies having previously been duly delivered or installed as the case may require.

Signature:

Title:

Address:

.....

.....

.....

Telephone Number:

Facsimile Number:

Email Address:

Witness to the Signature: