



Marine Order 505 – Certificate of Competency Coxswain Grade 1 Near Coastal (NC)

The following provides a summary of the requirements for a Coxswain Grade 1 (NC) Certificate of Competency (CoC) under Marine Order 505.

What will I be able to do with this certificate? The holder of this certificate can:

✓	Command and operate a vessel <12 m long in inshore waters, carrying passengers and with propulsion power; <ul style="list-style-type: none">• For an inboard engine – < 500 kW, or• For an outboard engine – unlimited, and
✓	Under the same propulsion power limits, command and operate vessel <12 m long: <ul style="list-style-type: none">• As a tender or auxiliary vessel – within 3 nm of a parent vessel in the Exclusive Economic Zone (EEZ).• Within waters designated for a specific purpose by a state or territory authority which permits holders of this certificate to operate (subject to any conditions that it may impose).

What must I do to be eligible for a Coxswain Grade 1 CoC?

- Be at least 16 years when the certificate is issued.
- Evidence of sea service accrual in the form of:
 - Record of sea service form 771 or
 - Approved sea service log book or
 - On board sea service record from your task book or
 - Letter from the vessel operator, owner, master or chief engineer detailing your QSS.

Note: At least half (50%) of the QSS required for this certificate must be accrued in the five (5) years immediately prior to lodging your application.

- Evidence of Medical Fitness:
 - Self-declaration of Medical Fitness within the CoC application form 426 or
 - Current AMSA medical (Certificate of medical fitness form 303) or
 - Certificate of medical fitness for a near coastal certificate form 559.
- Evidence of Eyesight Test
 - Eyesight Test Certificate Application within the CoC application form 426 or
 - Current AMSA medical (Certificate of medical fitness form 303).
- Complete an AMSA approved course of study Certificate II – Coxswain Grade 1 course from an AMSA approved registered training organisation (RTO) from the MAR - Maritime Training Package.
- HLTAID003 unit of competency Provide first aid or equivalent.

- Marine Radio Operators VHF Certificate of Proficiency (MROVCP) issued by the Australian Communications and Media Authority, or higher qualification, or an equivalent qualification approved by the National Regulator.
- Pay fee/s.
- Pass an AMSA Mandated Practical Assessment (AMPA).
- Proof of identity.
- Passport-style photograph taken in the previous six months.

How do I get this certificate?

To obtain a 5 year Coxswain Grade 1 CoC you will need to have completed one of the following options for qualifying sea service (QSS):

While working in a deck or deck and engineering capacity, the applicant must have at least:

- **30 days'** QSS on commercial vessels ≥5 m long, and a completed approved task book; or
- **240 days'** QSS on vessels ≥5 m long which all may be accrued on recreational vessels, without a task book.

The following form of QSS will be recognised as equivalent to the above QSS requirements if all other prerequisites for a Coxswain Grade 1 NC CoC are met:

- Sea service on a commercial vessel ≥4.5 m long while operating beyond sheltered waters within 5 nm from the point of departure, shore base or aquaculture lease.

Possible restriction – Coxswain Grade 1 (NC)

Restricted to daylight hours:

A certificate will be restricted to daylight hours:

- If the person is colour vision deficient.

Inboard propulsion power <100kW:

A certificate will be restricted to inboard propulsion power <100 kW (or unlimited outboard power) if the person:

- Completes only the entry-level motor engineering unit of the MAR – Maritime Training Package.

Restricted to sheltered waters

A certificate will be restricted to command a vessel only in sheltered waters:

- if at least half of the QSS required is not seaward of sheltered waters.

A certificate will be restricted to:

- command and operate the engines of a vessel only in sheltered waters or within 5 nm from point of departure, shore base or aquaculture lease.

How do I keep this certificate?

To revalidate your certificate you must:

- Lodge a completed a CoC application form 426.
- Evidence of Medical Fitness:
 - Self-declaration of Medical Fitness within the CoC application form 426, or
 - Current AMSA medical (Certificate of medical fitness form 303), or
 - Certificate of medical fitness for a near coastal certificate form 559.
- If holding a passenger carrying endorsement, HLTAID003 unit of competency - Provide first aid or equivalent.

How to apply for a Certificate of Competency – Initial Issue / Revalidation (select as required)

Lodge an application at Australia Post:

- Complete a CoC application form 426 online or download a pdf version and then complete it.
- Complete all sections of the form.
- Respond yes or no to all questions and statements in the application form.
- Complete all boxes (if the information requested is unknown or not applicable insert N/A).
- Download a pdf version of the form to generate your barcode.
- Print the form.
- Attach copies of all required documents.

- Sign the declaration.
- Submit your application and pay a fee at an AMSA-contracted Australia Post outlet.
- Provide proof of identity when you lodge your application.

AMSA may request reasonable evidence to confirm or verify any of the information provided as part of the application.

Commonwealth statutory declaration

A Commonwealth provided template can be used to make a declaration under the *Statutory Declarations Act 1959*. The original statutory declaration must be posted to AMSA – SCS, GPO BOX 2181, Canberra ACT 2601.

The completed statutory declaration form tells us that you are sending us true copies of the originals or is a written statement which you sign and declare to be true before an authorised witness.

For a copy of this template and full list of persons authorised to witness statutory declarations under the Commonwealth Statutory Declarations Act (1959), see Statutory Declarations Regulations 1992, Schedule 2, a copy of which is available on our website or at the following link: www.comlaw.gov.au/Details/F2006C00248

More Information

Seafarer Certification Guidance containing additional information on CoC, sea service requirements and task books, can be obtained from the AMSA website at www.amsa.gov.au.

Note: If there is an inconsistency between this document and previously issued documents about the subject matter, this document supersedes information found in previous documents dealing with these matters.