



# APPLICATION FOR A COASTAL – TRAINEE, RESTRICTED PILOT, PILOT and CHECK PILOT LICENCE/RENEWAL

## PLEASE NOTE:

A valid Certificate of Medical Fitness is required for the issue of all licences. A statutory fee is required for all licences except a Check Pilot Licence

## Additional Information to be supplied for a full licence:

- 1.1 Applicant must have an existing AMSA full licence and is required to provide details of transits:
  - For the Inner Route and Hydrographers Passage - 8 in the preceding 2 years of which at least 4 must have been in the preceding year.
  - For GNEC - 4 in the preceding 2 years of which at least 2 must have been in the preceding year.
  - For initial Whitsundays Anchorage - approved training program.
  - For renewal of Whitsunday transit - 2 transits.
  - For renewal of Whitsunday Anchorage – 1 Anchorage.
- 1.2 A professional development course (valid for two licence renewals); and
- 1.3 Check pilot voyages for each route applied for (valid for one licence renewal) (except Whitsunday's).
2. Or the required transits with a restricted licence:
  - Inner Route - 12 transits when restricted to less than 10 m, 6 transits when restricted to less than 10.5 m, 11 m, and 11.5 m.
  - Check voyage documentation on a vessel over 11.0 m.
  - GNEC - 2 transits.
  - Hydrographers - 20 transits.

## To add an additional route to an existing Full Licence:

- A restricted licence
- Proof of required transits.

## Information to be supplied for a Trainee Licence:

1. Proof of 36 months sea service in charge of a Navigation watch in vessels greater than 35 metres in length while holding a Master Certificate or RAN equivalent, (of which 18 months must have been in the preceding 5 years, or equivalent service) (refer, MO 54 S6.2.4).
2. A valid Master Certificate of Competency or RAN equivalent.
3. Proof of permanent residency/citizenship.
4. Proof of attendance at a Bridge Resource Management course.

## Information to be supplied for a Check Pilot Licence:

1. Existing AMSA full Pilot Licence.
2. Number of transits required for each pilotage Area applied for as specified in MO54.
3. A copy of TAFE Assessor course completion certificate.

## Signature:

Your signature on page 2 **MUST** fit within the box provided **without touching the edges** of the box.

If your signature **does not fit within the box** it cannot be transferred to your licence and you **will be required to lodge another fully completed application form.**

Practice signature boxes are provided below

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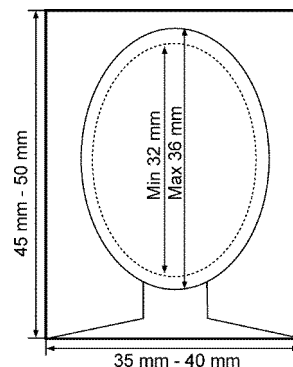
## Photograph:

You must attach one recent colour passport photograph of yourself on page 2 of this form.

The photograph must comply with **ALL** of the following requirements. If it **DOES NOT** your application will be returned and a new photograph will be required - this will delay the issue of the licence.

The photograph must:

1. be between 35 mm and 40 mm in width and between 45 mm and 50 mm in height. With the head of the applicant taking up between 32 mm and 36 mm of the photo (see diagram).
2. be of good quality colour and on a photo-quality paper, with no ink or marks on the image (especially relevant for digital photos).
3. have a plain, light coloured background.
4. have appropriate brightness and contrast to accurately show applicants skin tones naturally.
5. be taken with no shadows across the face.
6. be in sharp focus and clear.
7. be of the applicant's head and top of shoulders (see diagram).
8. show the applicant's head and shoulders square on (both edges of the face should be visible) with the applicant looking straight at the camera and head not tilted.
9. be taken with a natural expression (**not** laughing or frowning) with applicants mouth closed.
10. show the eyes open and eye colour clearly visible (if glasses are worn, ensure there is no reflection in the lenses).
11. show the applicant with no hat or head covering (head covering is acceptable if worn for religious reasons however the facial features from the bottom of the chin to top of the forehead and both edges of the face must be clearly shown).





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and print with **BLOCK LETTERS**

## A - PERSONAL DETAILS

P.I.N. (AMSA ID No.) <input type="text"/>	Date of Birth D D M M Y Y Y Y <input type="text"/>
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Full Name  
 Capt  Mr  Mrs  Ms  Miss

Family name

Given name(s)

Height  cm      Country of Birth

Nationality

Permanent Address (for contact)

House Number	Street
Town or Suburb	
District or State	
Postcode	Country

Delivery Address (if different from above)

House Number	Street
Town or Suburb	
District or State	
Postcode	Country

Telephone Numbers (for contact if necessary)

Home	Other
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Email address

**Privacy Statement**

The Australian Maritime Safety Authority (AMSA) is collecting the information on this form to determine if you are eligible for the issue of a trainee, restricted or full coastal pilots license. The collection of information on this form is authorised by s186C of the *Navigation Act 1912* (Cth). AMSA may give this information to pilotage providers, other government agencies and other law enforcement agencies.

## B – LICENCE APPLIED FOR

Trainee     Restricted Pilot     Pilot     Check Pilot

### Pilotage Area(s)

Hydrographers (A)     Inner Route (B)     GNEC (C)  
 Whitsundays Anchorage (D)     Whitsundays Transit (E)

is the licence to be restricted?

No     yes → if yes, to what depth?  metres

If holding an existing licence:

Number	Expiry Date
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## C – APPLICANT’S SIGNATURE AND PHOTOGRAPH FOR INCLUSION ON THE LICENCE

Please use a black pen and **ensure your signature fits inside the box.**

(See Note on page 1)

### Photograph

Attach photograph of yourself here  
(See Note on page 1)

## D – MEDICAL CERTIFICATE EXPIRY DATE

## E – PROOF OF IDENTITY (mailed applications only)

I have enclosed a certified copy of my valid passport or Australian drivers licence.

## F – DECLARATION

**WARNING: Giving false or misleading information is a serious criminal offence and may lead to prosecution.**

To the best of my knowledge, the information given by me in this application is true and correct in every detail.

...../...../20...  
Signature of Applicant
Date

**NOTE: Submitting this form DOES NOT automatically entitle the applicant to receive a Coastal Pilots Licence. The final decision with regard to the issue of a licence is made by the Manager, Vessel Traffic and Pilotage Services.**

### Send completed form to:

Ship Operations & Qualifications,  
 Australian Maritime Safety Authority  
 GPO Box 2181, CANBERRA ACT 2601  
 Fax: 02 6279 5056    Ph: 02 6279 5908  
 Email: marine.qualifications@amsa.gov.au