



## Marine Order 73 – Certificate of Proficiency Chief Integrated Rating

The following provides a summary of the requirements for a Chief Integrated Rating Certificate of Proficiency (CoP). This certificate is issued under Marine Order 70 (Seafarer certification) 2014 and Marine Order 73 (Ratings) 2014, made under *the Navigation Act 2012*.

**What will I be able to do with this certificate?** You will be able to perform the duties of:

- ✓ **Chief Integrated Rating and Integrated Rating** on ships of any size in any operating area.

### How do I get this certificate?

To obtain a **Chief Integrated Rating CoP** you will need to:

- Completed at least 24 months qualified sea service (QSS) as a qualified **Integrated Rating**.
- Complete an AMSA approved course of study from an AMSA approved registered training organisation for a **Chief Integrated Rating**, which includes the following subject matter:
  - Supervision training (supervision of personnel, personal communications, human relations, interpersonal relations and counselling, and leadership).
  - Vessel maintenance (theory of corrosion and cathodic protection, lubrication and lubricant storage and handling, cleaning materials and storage and handling of such materials, health hazards associated with maintenance procedures and use and care of personal safety equipment).
  - Storekeeping competencies (inventory control of stores and spare parts and costing).
- Complete the following approved STCW short course:
  - Advanced Fire Fighting.
- Hold the following valid certificates:
  - CoP as an Integrated Rating.
  - CoP in Survival Craft and Rescue Boats other than Fast Rescue Boats.
  - An approved Steering Certificate.
  - AMSA Certificate of Medical Fitness.

### How do I keep this certificate?

**To revalidate your certificate you must:**

- Have completed **one** of the following:
  - At least 12 months QSS in the 5 years before applying to revalidate, or
  - At least 3 months in the 6 months before applying to revalidate.

**On completion of the QSS, you should:**

- Obtain a letter(s) from your employer(s) confirming QSS and stating that you have actively participated in the mandatory abandon ship and fire drills required by SOLAS as well as scheduled drills required by the on board Safety Management System. A copy of the letter should be submitted with the application (you should keep the original).
- Complete continued competence refresher training for the STCW short courses in Advanced Fire Fighting and Survival Craft and Rescue Boats other than Fast Rescue Boats in the previous 5 years (refer to MO 73 Schedule 4).

*Please note: There are three types of continued competence courses. Please ensure you complete the continued competence for deck / engineer officers and chief integrated ratings.*

If you **DO NOT HAVE** at least the specified QSS mentioned above, you will be required to complete the full STCW short courses in Advanced Fire Fighting and Survival Craft and Rescue Boats other than Fast Rescue Boats within 5 years, before applying to revalidate.

## How to apply for a CoC – Initial Issue / Revalidation (select as required)

### Lodge an application at Australia Post:

- Complete a Certificate of competency application form 419 online or download a pdf version and then complete it.
- Complete all sections of the form.
- Download a pdf version of the form to generate your barcode.
- Print the form.
- Attach copies of all required documents.
- Sign the declaration.
- Submit your application and pay a fee at an AMSA-contracted Australia Post outlet.
- Provide proof of identity when you lodge your application.

AMSA may request reasonable evidence to confirm or verify any of the information provided as part of the application.

### **Please note:**

- *All certificates and training must comply with STCW.*
- *All training courses and training programs must be approved by AMSA.*
- *All sea service must be documented qualifying sea service.*

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## Commonwealth statutory declaration

A Commonwealth provided template can be used to make a declaration under the *Statutory Declarations Act 1959*. The original statutory declaration must be posted to AMSA – SCS, GPO BOX 2181, Canberra ACT 2601.

The completed statutory declaration form tells us that you are sending us true copies of the originals or is a written statement which you sign and declare to be true before an authorised witness.

For a copy of this template and full list of persons authorised to witness statutory declarations under the Commonwealth Statutory Declarations Act (1959), see Statutory Declarations Regulations 1992, Schedule 2, a copy of which is available on our website or at the following link: [www.comlaw.gov.au/Details/F2006C00248](http://www.comlaw.gov.au/Details/F2006C00248)

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## More Information

Seafarer Certification Guidance containing additional information on CoC, sea service requirements and task books, can be obtained from the AMSA website at [www.amsa.gov.au](http://www.amsa.gov.au).

*Note: If there is an inconsistency between this document and previously issued documents about the subject matter, this document supersedes information found in previous documents dealing with these matters.*

*Previous documents found to be in conflict with this document (or parts thereof) will be updated or withdrawn at the earliest opportunity.*