



Australian Government  
Australian Maritime Safety Authority

## Marine Order 505 – Certificate of Competency Coxswain Grade 3 Near Coastal NC

**What will I be able to do with this certificate?** The holder of this certificate can:

- ▶ Command and operate engines of a vessel <12 m long that is not carrying more than 6 persons including crew and master (unless a tender) and within 1nm from shore or a parent vessel.
  - If carrying passengers – only in daylight hours.
  - With propulsion power under 100 kW for an inboard engine and under 250 kW for an outboard engine
  - If the vessel is a tender that has a parent vessel, and the tender is capable of communicating with the parent vessel then the tender may operate within 1nm of the parent vessel and in line of sight of the parent vessel. This may be increased to 3nm for a person who satisfies the eligibility requirements mentioned in MO 505.
- ▶ For non-tender vessels a Coxswain Grade 3 NC COC may operate within:
  - a marina;
  - a mooring area in sight and communication of a marina;
  - inland waters;
  - smooth waters;
  - waters within 1nm of shore;
  - waters:
    - of an aquaculture lease approved by a State or Territory; or
    - approved by a State or Territory for daily transit to and from an aquaculture lease; or
    - within 1nm of a State or Territory approved aquaculture lease;
  - waters within 250 m of a structure fixed to the shore.
- ▶ Command and operate engines of a vessel <12 m long:
  - that is used only for towing people; and
  - with propulsion power for an inboard or outboard engine of < 500 kW; and
  - in waters approved as a water ski area by a State or Territory authority; and
  - in daylight hours only, and
  - only within Australia's EEZ.

### How do I get this certificate?

To obtain a Coxswain Grade 3 CoC you will need to have completed one of the following eligibility requirements:

- Australian Sailing Powerboat Handling course;
- RYA level 2 Powerboat course;
- Completion before 1 January 2023 of training and final practical assessment in accordance with Exemption 38 Marine Safety (Low complexity duties);
- Each of the following:
  - a licence, issued by a State or Territory, to operate a recreational vessel;
  - at least 1 day qualifying sea service on a commercial vessel;
  - a declaration on the approved form;
- Each of the following courses from the MAR Maritime Training Package, or a course developed as part of the MAR Maritime Training Package to cover the same skills:
  - MARI003 Comply with regulations to ensure safe operation of a vessel up to 12 metres;
  - MARK007 Handle a vessel up to 12 metres;
  - MARN008 Apply seamanship skills aboard a vessel up to 12 metres

### Possible restriction – Coxswain Grade 3 (NC)

#### Restricted to daylight hours

If the person is colour vision deficient, the certificate will be restricted to operating only within daylight hours.

### Endorsement – Coxswain Grade 3 (NC)

#### Operate within 3nm of a parent vessel

A Coxswain Grade 3 NC can be endorsed to command a tender within 3nm of a parent vessel within Australia's EEZ, if the tender can communicate with and is in line of sight of the parent vessel. You must satisfy eligibility requirement (c) or (e) under Coxswain Grade 3 NC in Schedule 3 of Marine Order 505.

### What must I do to be eligible for a Coxswain Grade 3 CoC?

- Be at least 16 years when the certificate is issued.
- Be able to speak and understand English, including written documents.
- If you need to provide sea service, it should be in the form of a:
  - Record of sea service form 771
  - Letter from the vessel operator, owner, master or chief engineer.
- Evidence of medical fitness (including eyesight requirements):
  - Certificate of medical fitness for domestic seafarers form 1850
  - Or current AMSA medical (Certificate of medical fitness form 303)
- Complete one of the AMSA approved eligibility requirements. You can complete any one of the following:
  - Australian Sailing Powerboat Handling course
  - RYA Level 2 Powerboat course
  - The following units from the MAR Maritime Training Package at a registered training organisation:
    - MARI003 Comply with regulations to ensure safe operation of a vessel up to 12 metres
    - MARK007 Handle a vessel up to 12 metres
    - MARN008 Apply seamanship skills aboard a vessel up to 12 metres
  - A recreational boat licence, issued by a State or Territory with:
    - One day of qualifying sea service on a commercial vessel
    - A Coxswain grade 3 NC declaration form AMSA 1882
- Complete a HLTAID011 unit of competency - Provide first aid or equivalent course. If this is not included the applicant will be restricted to marina and mooring operations

## How do I keep this certificate?

To renew your certificate you must:

- Lodge a completed [CoC application form 426](#)
- Evidence of medical fitness:
  - Self-declaration of medical fitness within the CoC application form 426
  - Certificate of medical fitness for domestic seafarers form 1850
  - Current AMSA medical (Certificate of medical fitness form 303)
- Complete a HLTAID011 unit of competency - Provide first aid or equivalent course.

## How to apply for a certificate of competency – Initial issue / renewal

Lodge an application at Australia Post:

- Complete a CoC application form 426 online or download a pdf version and then complete it.
- Attach copies of all required documents.
- Sign the declaration.
- Submit your application and pay a fee at an AMSA-contracted Australia Post outlet.
- Provide proof of identity when you lodge your application. Australia Post will take your photograph for your application.

AMSA may request reasonable evidence to confirm or verify any of the information provided as part of the application.

## Commonwealth statutory declaration

A Commonwealth provided template can be used to make a declaration under the Statutory Declarations Act 1959. The original statutory declaration must be posted to AMSA – SCS, GPO BOX 2181, Canberra ACT 2601.

The completed statutory declaration form tells us that you are sending us true copies of the originals or is a written statement which you sign and declare to be true before an authorised witness.

For a copy of this template and full list of persons authorised to witness statutory declarations under the Commonwealth Statutory Declarations Act (1959), see Statutory Declarations Regulations 1992, Schedule 2, a copy of which is available on our website or at the following link: [www.comlaw.gov.au/Details/F2006C00248](http://www.comlaw.gov.au/Details/F2006C00248)

## More Information

Seafarer Certification Guidance containing additional information on CoC, QSS requirements and task books, can be obtained from the AMSA website at [www.amsa.gov.au](http://www.amsa.gov.au).

### Note:

If there is an inconsistency between this document and previously issued documents about the subject matter, this document supersedes information found in previous documents dealing with these