



Australian Government

Department of Infrastructure, Transport, Regional
Development and Communications

Australian Maritime Safety Authority

AUSTRALIAN MARITIME SAFETY AUTHORITY

COST RECOVERY IMPLEMENTATION STATEMENT

Provision of infrastructure and regulation to support safe ship navigation in Australian waters, environmental marine protection, seafarer and ship safety, and related marine services

2020-21

July 2020

Cost recovery involves government entities charging individuals or non-government organisations some or all of the efficient costs of a regulatory charging activity. This may include goods, services, or regulation, or a combination of them. The Australian Government Charging Framework, which incorporates the Cost Recovery Guidelines (the CRGs)¹, sets out the framework under which government entities design, implement and review regulatory charging activities.

¹ The Australian Government Charging Framework and the Cost Recovery Guidelines are available on the Department of Finance website www.finance.gov.au.

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1 Introduction

1.1 Purpose of Cost Recovery Implementation Statement

This Cost Recovery Implementation Statement (CRIS) provides information on how the Australian Maritime Safety Authority (AMSA) implements cost recovery for provision of infrastructure, regulation to support safe ship navigation in Australian waters, marine environmental protection, seafarer and ship safety, ship registration, and related marine services under the *Navigation Act 2012* and *Marine Safety (Domestic Commercial Vessel) National Law Act 2012*. It contains financial estimates for 2019-20 and budget forecasts for 2020-21 and the three following years.

This document provides key information on the application of cost recovery activities, including financial and non-financial performance. It assists stakeholders to understand AMSA's costs, which strengthens accountability, provides transparency, and demonstrates compliance with CRGs and the Regulatory Charging General Policy Order.

1.2 Description of the regulatory charging activity outputs

1.2.1 Policy background

AMSA's policy outcome is to 'minimise the risk of shipping incidents and pollution in Australian waters through ship safety and marine environment protection regulation, and to maximise people saved from maritime and aviation incidents through search and rescue coordination'².

1.2.2 Description of the activities

Regulatory charging activity outputs are summarised in **Table 1**, with the funding mechanism contained in brackets.

Table 1: Descriptions of AMSA's regulatory charging activity outputs

Activity output	Description
Navigational infrastructure (Marine Navigation Levy)	Maintain a national network of integrated aids to navigation (AtoN) and traffic management measures in Australian waters ³ to ensure safe and efficient coastal navigation of the commercial shipping industry. This includes the provision of technical maintenance and engineering project management services. Other activities include shaping and ensuring appropriate international maritime standard setting at: <ul style="list-style-type: none">• International Maritime Organization (IMO), such as Australia's obligations under International Convention for the Safety of Life at Sea (SOLAS), and• International Association of marine aids to navigation and Lighthouse Authorities (IALA).
Environmental marine protection (Protection of the Sea Levy)	Resources the National Plan for Maritime Environmental Emergencies (National Plan), which is a cooperative arrangement between the Commonwealth, States and Northern Territory, and commercial shipping industry.

² Department of Infrastructure, Transport, Regional Development and Cities, [Portfolio Budget Statement 2019-20](#), Budget Related Paper No. 1.12, page 80.

³ AMSA does not provide navigational aids within port boundaries; these are the responsibility of port operators.

Activity output	Description
	<p>The National Plan details processes about pollution response incidents including:</p> <ul style="list-style-type: none"> • funding arrangements for clean-up operation costs relating to ship sourced pollution, and • pollution that cannot be attributed to any specific vessel or cannot be wholly recovered from insurance providers. <p>Another primary function is funding the National Maritime Emergency Response Arrangements, as well as the maintenance of preparedness to combat pollution by ensuring there is adequate capability to respond to incidents through:</p> <ul style="list-style-type: none"> • training of personnel in response techniques, • acquisition, maintenance, and stockpiling of relevant equipment and supplies at key sites around Australia, and • provision of emergency towage capability.
<p>Seafarer and ship safety under <i>Navigation Act 2012</i> and other Acts (Regulatory Function Levy)</p>	<p>Conduct a range of maritime safety and regulatory activities on international and national commercial shipping operations. This consists of compliance inspections and audits undertaken on a risk based sample approach.</p> <p>A fundamental component of the activity is port State control inspections, which are inspections to ensure vessels and their owners or operators comply with regulations relating to vessels, crew, and the marine environment.</p> <p>Other inspections and audits include:</p> <ul style="list-style-type: none"> • flag State control inspections, • marine surveys, • cargo and handling related inspections, • marine qualification duties and accreditations, and • audits of registered training organisations. <p>Promoting a culture of safety in the maritime industry through development of policies, guidelines, and technical requirements (Marine Orders) relating to legislative functions, is an integral component of the activity output.</p> <p>Seafarer and ship safety also includes the development of Australia's maritime regulations and participation in international and regional maritime forums. It involves developing international standards on seafarer and ship safety and environmental protection, including harmonisation to international standards, mainly promulgated by the International Maritime Organization (IMO), International Labour Organization, and members of the Tokyo and Indian Ocean Memoranda of Understandings for port State control.</p>
<p>Marine services <i>Navigation Act 2012</i> and ship registration under <i>Shipping Registration Act 1981</i> (fee-based activity under Fee Determination)</p>	<p>Provides a range of fee-based activities:</p> <ul style="list-style-type: none"> • services to seafarers and coastal pilots (mainly qualifications), including approvals, issuing permits, authorisations, certifications, conducting examinations, and licensing for domestic and internationally recognised marine qualifications, • inspections and surveys requested by ship owners (or agents), • shipping registration of Australian flagged vessels, including ensuring vessels are maintained and crewed to a suitable standard, and • other services, including determinations and exemptions.

Activity output	Description
Marine services under National System for domestic commercial vessels (fee-based activity under National System Regulations)	<p>From 1 July 2018, AMSA transitioned to deliver safety services for domestic commercial vessels and seafarers, previously delivered by the States and Northern Territory agencies.</p> <p>As part of transitional funding arrangements, regulatory function based activities continue to be government funded, with fee-based activities cost recovered from industry.</p> <p>The fee-based activities provided are:</p> <ul style="list-style-type: none"> • certificates of operation, including assessment of application and issuing approvals for vessels to operate within certain defined areas and purposes, • certificates of survey, including assessment of applications, and issuing approvals and certificates, to operate as a commercial vessel ensuring vessels comply with Australian law and standards, • seafarer certificates of competency – near coastal, including approvals, assessing revalidations, issuing certifications, and conducting examinations for recognised marine qualifications, • marine surveyor accreditation scheme to monitor and maintain competency of the network of accredited surveyors in the non-government sector, and • assessment of applications requesting exemptions from standards and regulation of the National System or equivalent means of competency.

This CRIS does not cover:

- Regulatory activities of the National System for domestic commercial vessels.

On 2 July 2018, the Australian Government announced an additional \$10 million funding to delay charging levies to industry for the first three years of service delivery. These activities will continue to be funded by a combination of Commonwealth appropriations and by States and Northern Territory jurisdiction contributions - total funding by all governments is now \$112.4 million over ten years.

The additional time will enable AMSA to engage with industry on a range of matters and address industry concerns, including:

- most effective and efficient way to deliver services, and
- opportunities to reduce costs and administrative burden, without compromising safety.

National System operating costs and funding will undergo a review, and include extensive stakeholder consultation on service delivery.

- Commercial charges for the sale of publications (task, record, and logbooks), attachment licensing to third parties to use aids to navigation sites for specific purposes, and sub-leasing office and storage space.
- Search and rescue coordination services for maritime and aviation incidents, which are funded by government budget appropriations⁴,
- Funding arrangements of shipping and offshore petroleum industries and the International Oil Pollution Compensation (IOPC) fund⁵, and

⁴ The Government reaffirmed its initial policy, upon the establishment of AMSA in 1991, through the Strategic Review of Search and Rescue Service and pricing study in 2001 that search and rescue activities will remain funded from taxpayer funded budget appropriations.

⁵ The *Protection of the Sea (Oil Pollution Compensation Funds) Bill 1992* essentially established the procedure by which entities are required to provide details of oil receipts to the IOPC fund through AMSA - this is not a cost recovery arrangement.

- Externally funded programs sponsored by various government departments for the provision of specific maritime related services.

1.2.3 Appropriateness of cost recovery

It is government policy that when an individual or organisation creates a demand for a government activity, there should generally be a charge for the provision of these activities.

Participants in the commercial shipping industry pay the costs attributable to the provision of navigational infrastructure within Australian waters, marine environmental protection, seafarer and ship safety, marine services under the *Navigation Act 2012*, ship registration, and some services under the National System for domestic commercial vessel safety.

Regulatory functions in many instances may be applicable across AMSA's various activity outputs, such as emergency towage capability and work health and safety. Over time, a clearer demarcation of the costs to be borne by industry will be better understood.

Government policy is not to charge a levy for National System for domestic commercial vessel activities until a regulatory review is undertaken, assessing costs, funding options, and reducing administrative burden to industry.

Further, Government continues to fund search and rescue services attributable to community service obligations to the broader community through budget appropriations.

1.2.4 Stakeholders

The principle stakeholders for AMSA's regulatory charging activity outputs are:

- vessel owners and operators, and their associated agents – international vessels (~5,800) and domestic commercial vessels (~27,000),
- seafarers and coastal pilots – international (~60,000) and domestic (~66,000),
- accredited marine surveyors (~250),
- registered training organisations,
- Commonwealth, State and Northern Territory agencies, and
- the Australian community.

2 Policy and statutory authority to recover

2.1 Government policy approval to cost recover regulatory activities

The Explanatory Memorandum of the [Australian Maritime Safety Authority Act 1990](#) states the Government's intent that AMSA 'will run on a self-funded basis, with services which cannot be provided on a self-funded basis (search and rescue coordination services) to be paid by the Commonwealth'.

AMSA recovers costs from participants in the commercial shipping industry in adherence with [Public Governance, Performance and Accountability \(Charging for Regulatory Activities\) Order 2017](#), which refers to the Australian Government Charging Framework and CRGs.

2.2 Statutory authority to charge

AMSA's regulatory charging activities are authorised by the application of Australian Commonwealth legislative instruments, in particular Part 5, Division 2 of the [Australian Maritime Safety Act 1990](#), which provides for the charging of levies and fees with references to the following Acts:

- [Navigation Act 2012](#)
- [Marine Navigation Levy Act 1989](#)
- [Protection of the Sea \(Shipping Levy\) Act 1981](#)
- [Marine Navigation \(Regulatory Functions\) Levy Act 1991](#)
- [Shipping Registration Act 1981](#)
- [Marine Safety \(Domestic Commercial Vessel\) National Law 2012](#)

A summary by AMSA's activity outputs of government policy approval to cost recover, including date of approval, and statutory authority to charge with legislative references is included in **Appendix 1**.

3 Cost recovery model

3.1 Outputs and business processes of the regulatory charging activities

3.1.1 Activity outputs

As described in Section 1.2.1, AMSA's role is to deliver on seafarer and ship safety, and marine environmental protection through regulation, as well as provide search and rescue capability. The broad outputs and primary activities for all roles are itemised in **Table 2**, which also notes whether the output is subject to regulatory charging (cost recovery) or not.

Table 2: AMSA's broad activity output listing

Activity output	Primary activities	Regulatory charging?
Search and rescue activities and functions	<ul style="list-style-type: none"> Operating AMSA Response Centre, coordinating maritime and aviation search and rescue. Providing two ground stations and Mission Control Centre for the <i>Cospas Sarsat</i> distress beacon detection system. Maintaining maritime distress and safety communications services. Providing dedicated airborne search and rescue services. 	No, funded by government budget appropriations
Navigational infrastructure	<ul style="list-style-type: none"> Providing and maintaining a national network of marine aids to navigation (AtoN) and related navigational systems and measures. Intergovernmental and international engagement to shape and ensure appropriate maritime standards are in place (e.g. for Australia's obligations under the SOLAS convention and for the provision of AtoN that align with international guidance from IALA). 	Yes
Environmental marine protection	<ul style="list-style-type: none"> Managing the National Plan, including crisis preparedness to combat marine environmental emergencies (pollution incidents). Regulating, monitoring, and coordinating maritime casualty management and emergency towage capability. Conducting pollution prevention public awareness and education campaigns. 	Yes
Seafarer and ship safety under <i>Navigation Act 2012</i> and other Acts	<ul style="list-style-type: none"> Monitoring compliance with operational standards for ships in Australian waters, under the Act, to ensure their seaworthiness, safety and pollution prevention. Participating in the development and implementation of national and international marine safety and environment protection standards. Providing public access to ship safety and environment protection standards and policies. Administering training standards for seafarers and coastal pilots. 	Yes

Activity output	Primary activities	Regulatory charging?
	<ul style="list-style-type: none"> • Conducting safety public awareness and education campaigns. • Exercising occupational health and safety inspectorate functions. 	
Marine services under <i>Navigation Act 2012</i> and ship registration under <i>Shipping Registration Act 1981</i>	<ul style="list-style-type: none"> • Administering certificates of competency for seafarers and coastal pilots. • Conducting inspections, surveys, and audits requested by ship owners or their agents. • Administering Australia's ship registration system. 	Yes
Marine services under National System for domestic commercial vessels	<ul style="list-style-type: none"> • Assessing applications and issuing approvals and certificates of operation, survey, and competency of near coastal seafarer qualifications. • Assessing applications and issuing approvals for network of accredited marine surveyors. • Assessing applications that request exemptions from the application of the National System, and equivalent means of competency. 	Yes
Seafarer and ship safety under the National System for domestic commercial vessels	<ul style="list-style-type: none"> • Monitoring compliance with standards for the domestic commercial vessel fleet, • Participating in the development and implementation of domestic marine safety and environment protection standards. • Conducting safety awareness and education campaigns for domestic commercial vessel industry. 	No, funded by combination of government budget appropriations and jurisdiction contributions
Externally funded programs	<ul style="list-style-type: none"> • Externally funded programs sponsored by various government departments for provision of specific maritime related services, predominantly in relation to search and rescue capabilities. 	No, funded by various government departments

Operational targets of activity outputs are contained in the annual report and performance statements of AMSA's [Corporate Plan](#), which describes the reportable measurements to achieve policy outcomes. A summary of regulatory charging activity non-financial performance measures is in Section 8.

3.1.2 Business processes

Levy-based activities

Levy-based regulatory charging activities relate to the provision of a total function (or statutory regulation) as opposed to transactional business processes; business processes and costs for delivering these activities are not undertaken on a transactional basis. Instead, carried out as an overall activity with output outcomes and non-financial performance targets that aim to minimise the risks of shipping and pollution incidents and maximise safety of people involved.

Fee-based activities

Driven by distinct business processes, fee-based regulatory charging activities support specific regulatory functions to which the fees relate. Generic business processes for AMSA's fee-based activities include:

- receipt, review, and decision on an application, including ongoing consultation with the applicant,
- undertaking technical assessment, with a decision made by a delegate, and
- processing and issuing a certificate, license, exemption, determination, or approval.

In practice, administrative business procedures for the receipt, review and issue are broadly similar across fee-based charging activities. However, time and effort (and associated costs) for technical assessments and decisions vary between the types of outputs and on the complexity or nature of the application.

3.2 Costs of regulatory charging activities

AMSA applies an activity-based costing methodology to determine costs for activity outputs and regulatory charging activities, as depicted in [Appendix 2](#). This holistic methodology allocates all costs to activity outputs based on estimated time and effort, and associated cost drivers.

3.2.1 Changes in costing model techniques

In developing the 2020-21 budget, AMSA undertook an activity-based costing and zero-based budget exercise to establish a framework that is transparent, defensible, and repeatable. The approach in developing costing models is contained in [Appendix 3](#), including cost drivers, assumptions, and sensitivities.

This exercise provided insights into the functional breakdown of activities and associated costs for activity outputs, developed more accurate cost drivers for corporate related enabling activities, refined appropriate service delivery through ranking of activities, and commenced the process in developing key performance indicators for measurement of an activity's efficiency and effectiveness. The outcome was an activity-based costing model used to develop the 2020-21 budget and to align costs to source funding.

AMSA is currently engaged in the next stage of its continuous improvement program by mapping key processes, measuring effective service delivery, and analysing costs through benchmarking direct and overhead activities against industry standards to determine efficiency. This will support the upcoming government review of AMSA's operations and reduce administrative burden and costs to regulated entities, without compromising safety.

3.2.2 Nature of costs

The nature and make-up of costs vary considerably across AMSA's regulatory charging activity groups. For example, for provision and maintenance of aids to navigation there is an extensive capital cost component (depreciation), with consistently high operational maintenance costs, reflecting the hostile environmental conditions in which these assets operate.

In contrast, compliance and certification activity groups are labour intensive and as such have a high staff cost component. Generally, activities with a large staffing level require a higher proportion of property operating expenditure and ICT overheads compared to activities that have minimal labour inputs.

3.2.3 Cost categories

Direct

Direct costs are those costs directly and clearly attributed to an activity group based on estimations of resource requirements to deliver statutory and regulatory obligations, and include direct operational management support activities – direct costs include employee, suppliers, and depreciation expenditure. AMSA business line managers provided direct input in assigning costs to activities, including staff utilisation to achieve operational outcomes validated by estimated time and effort requirements, and supplier costs based on an analysis and nature of expenditure.

Corporate overheads

Overheads include property operating expenditure, ICT networking, communication costs, and enabling tasks and processes to support service delivery of AMSA’s activity outputs through provision of corporate services and executive functions.

Enabling overheads comprise executive, human resources, finance, governance, and general ICT support – accompanying their respective share of property operating expenditure, ICT networking, and communication costs.

AMSA applies several cost drivers to allocate indirect, support, and corporate overhead costs to direct activity outputs, as detailed in [Appendix 3](#).

Capital costs

Depreciation and amortisation is a representation of capital costs, used to determine capital expenditure requirements for replacement and enhancement of assets. Assessed on an asset-by-asset basis to identify the appropriate treatment, where there is a specific direct link depreciation is assigned to an activity group, whereas corporate support related depreciation is assigned to the appropriate overhead classification.

3.2.4 Cost estimates for 2020-21

Estimated costs for providing AMSA’s regulatory charging activities, broken down into direct average staffing levels (ASL), and direct, overheads, and capital costs is set out in [Table 3](#).

Table 3: Breakdown of costs estimates for 2020-21

Activity output and groups	Direct ASL*	Direct (\$'000)	Overheads (\$'000)	Capital (\$'000)	Total (\$'000)
Navigational infrastructure	16.3	23,027	3,669	7,280	33,976
Provision and maintenance of aids to navigation	10.3	18,586	2,676	7,103	28,365
Vessel traffic services (ReefVTS)	0.9	2,604	335	17	2,956
Standards development	2.5	617	303	48	968
Provision of under keel clearance management	0.3	731	95	69	895
Other**	2.3	489	260	43	792
Environmental marine protection	18.8	21,842	3,862	2,117	27,821
National Plan pollution response	17.5	21,617	3,725	2,094	27,436
Other**	1.3	225	137	23	385

Activity output and groups	Direct ASL*	Direct (\$'000)	Overheads (\$'000)	Capital (\$'000)	Total (\$'000)
Seafarer and ship safety	113.5	33,031	14,074	2,318	49,423
Compliance	33.6	8,885	4,067	694	13,646
Standard development	29.5	7,893	3,635	576	12,104
Integrated operations	16.8	4,609	2,044	329	6,982
Decision support and intelligence	5.3	4,298	903	98	5,299
Education and engagement	9.9	2,840	1,178	177	4,195
Enforcement	8.3	2,014	1,011	166	3,191
Certification	2.1	705	284	106	1,095
Other**	8.0	1,787	952	172	2,911
Marine services & ship registration	26.5	6,989	3,286	779	11,054
Certification	7.9	2,407	1,074	412	3,893
Audit and assurance	8.2	2,160	993	171	3,324
Qualifications	6.4	1,469	746	120	2,335
Ship registration	3.0	531	347	61	939
Other**	1.0	422	126	15	563
Marine services National System	20.8	4,451	2,534	805	7,790
Certification	12.5	2,628	1,594	656	4,878
Qualifications	5.9	1,429	679	105	2,213
Exemptions and approvals	2.4	394	261	44	699
Total for regulatory charging	195.9	89,340	27,425	13,299	130,064

* Direct ASL does not include corporate support or non-regulatory charging activities (such as search and rescue or National System regulatory function output currently funded by government).

** Consists of various activities considered immaterial for reporting purposes.

3.3 Design of regulatory charges

3.3.1 Charging structure

Regulating international and domestic commercial shipping and seafarers is a complex undertaking, with a wide variety of vessel types, manning levels, competency prerequisites, handling requirements for various cargoes, operational conditions, and jurisdiction and international obligations.

AMSA applies a 'user pays' principle for regulatory charging activities. The design of AMSA's regulatory charging activity outputs considers whether the provision of such regulatory activities is to an individual entity (reasonably attributed to that entity), or to a group of entities (provided to commercial shipping industry and broader community) – where the former, fees are charged, whereas the latter involves levies.

AMSA's broad charging structure is summarised in **Table 4**.

Table 4: Charging structure of regulatory activity outputs

Activity output	Charging mechanism	Structure
Levy-based activities		
Navigational infrastructure	Marine Navigation Levy	Net registered tonnage – sliding scale
Environmental marine protection	Protection of the Sea Levy	Net registered tonnage – linear
Seafarer and ship safety under <i>Navigation Act 2012</i> and other Acts	Regulatory Function Levy	Net registered tonnage – sliding scale
Fee-based activities		
Marine services under <i>Navigation Act 2012</i> and ship registration	Fee Determination (fee-based activities)	Direct (fixed) fee or hourly rate
Marine services under National System	National Law Regulation (fee-based activities)	Direct (fixed) fee or hourly rate

Levy-based activities

AMSA’s methodology for charging levies is derived from historical predecessors, as well as international standards where banding by tonnage is considered common practice for the commercial shipping industry. Levy rates within these bands, are adjusted periodically to address shortfalls or imbalances, with the last change occurring in 2014-15.

International commercial vessels are liable for levies on either (1) the date of arrival to an Australian port, or (2) where the vessel is in Australia waters with no corresponding paid levy applicable for the previous three months, the day after the end of that period. For Australian coastal trading vessels, unless the vessel is out-of-service, levies are payable at the start of each quarter.

The average number of port visits during each levy payment period (three months) varies depending on the vessel type and handling of cargoes, with bulk cargo vessels averaging around one to two visits per levy payment period and container ships around five to six.

The commercial shipping industry pays levies on non-exempted vessels⁶ that are twenty-four metres or more in tonnage length, with the rate based on a vessel’s net registered tonnage, with environmental marine protection activity output charged on vessels that also carry ten or more tonnes of oil on board⁷, with a minimum amount payable of \$10. AMSA’s levy ready reckoner is in **Table 5**.

⁶ There is a list of exemptions contained in the [Marine Navigation Levy Collection Regulations 2018](#), [Marine Navigation \(Regulatory functions\) Levy Collection Act 1991](#), and [Protection of the Sea \(Shipping Levy\) Regulation 2014](#).

⁷ There will be situations where vessels exempted from both the Marine Navigation Levy and Regulatory Function Levy may be liable for the Protection of the Sea Levy. Generally, these vessels include fishing, religious charitable, non-for-profit organisation, or research vessels.

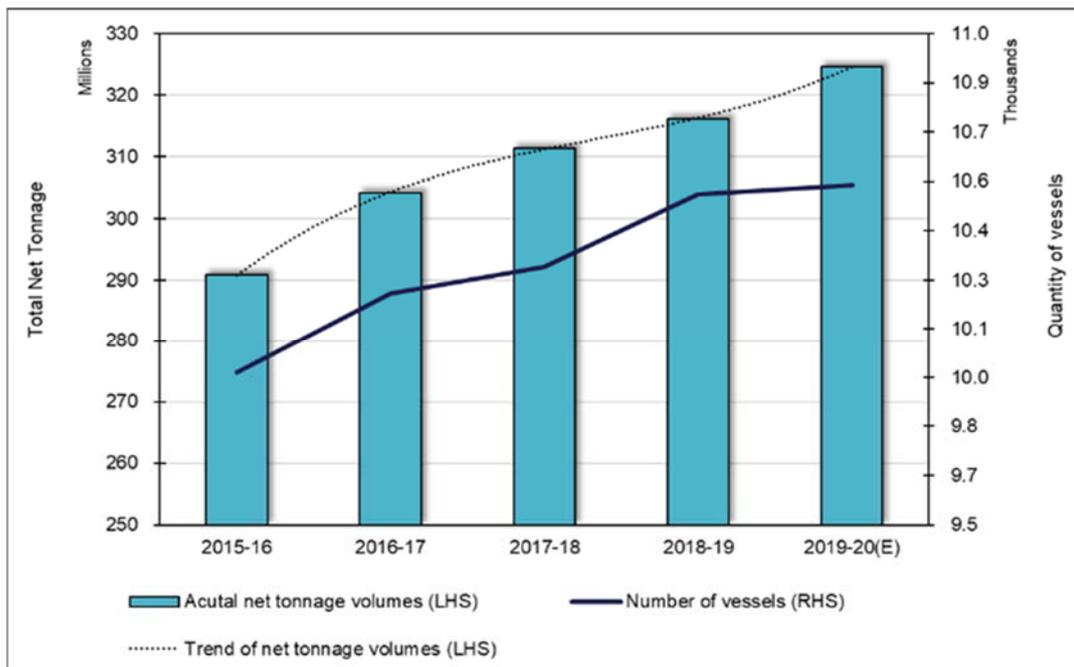
Table 5: AMSA’s levy ready reckoner

	Net Registered Tonnage (NRT)				
	From:	0	5,001	20,001	50,001
	To:	5,000	20,000	50,000	∞
Levy*	Cents per NRT	Cents per NRT	Cents per NRT	Cents per NRT	
Marine Navigation Levy	23.50	12.00	7.00	2.50	
Regulatory Function Levy	17.00	17.10	17.00	15.50	
Protection of the Sea Levy	11.25	11.25	11.25	11.25	
Levy calculation method	51.75c for each tonne	\$2,587.50 plus 40.35c for each tonne over 5,000	\$8,640.00 plus 35.25c for each tonne over 20,000	\$19,215.00 plus 29.25c each tonne over 50,000	

* Schedule of levy rates are contained in each respective levy legislative instruments.

As illustrated in **Figure 1**, the total number of levy liable visits to Australian ports by applicable foreign-flagged and domestic coastal trading vessels has slowly increased from ~10,000 in 2015-16 to an estimated ~10,500 for 2019-20, while total net registered tonnage volumes (the basis for collecting levies) have risen proportionally more, signifying larger vessels are visiting Australian ports in 2019-20.

Figure 1 – Volumetric data for levy revenue (net tonnage and number of vessels)



The majority of vessel types visiting Australia continue to be bulk cargo carriers, with iron ore and coal vessels contributing ~67% of total net tonnage – which indicates a heavy reliance on iron ore and coal exports.

Despite the steady increase in the quantity and size of international ships visiting Australian ports, shipping usage for aids to navigation, and demand for inspections and other regulatory functions is largely influenced by externalities that may impact volumes year-on-year. These

are largely outside the control of AMSA, including the COVID-19 pandemic, potential trade disputes, economic disruptions, and the changing climate.

In relation to environmental marine protection, given the nature and purpose of this activity, it is not possible to ascertain when a marine environmental emergency will occur. When an incident does occur, costs of clean-up operations and financial commitments can be enormous, with legal proceedings often taking years to conclude. While international compensation regimes are generally highly effective, the cost of responding to an incident can exceed the available liability and compensation limits. From evidence of incidents overseas, in these cases governments have had to bear the shortfall, which can be many hundreds of millions of dollars.

These factors mean that any projections of expected growth (or reductions) in demand for regulatory charging activities must consider complex relationships within the commercial shipping industry. AMSA is continuing to develop and rollout risk-based models to provide better insights into the linkage between the level of regulation effort to cost recovered revenue from industry.

Fee-based activities

Fee-based activities include assessment of applications, exemptions and determinations, inspections and surveys, registration of vessels, conducting examinations, and accreditation of non-government service providers.

AMSA applies fixed fees to regulatory charging fee-based activities where the range of typical delivery times do not vary significantly from the standard average time. Where there are wide variations, indicated by significant divergences from the standard deviation, the basis of the relevant charge is an hourly rate, and any reasonable unavoidable travel costs. These travel costs may be flights and accommodation, where provision of services are at locations remote from AMSA's regional offices⁸, or motor vehicle travel rates where vehicles are used for the mode of transportation to and from offices⁹.

Marine services and ship registration is tracked using multiple systems, including a Coastal Pilotage System, International Marine Qualifications System, NAVIS (ship registration), MARS (domestic commercial vessels), and Financial Management Information System. Volumes are estimated based on inputs provided by business line managers during the budget development process, using largely historical data obtained from these various systems, and adjusted for expected variances.

A schedule of fee-based regulatory charging activities, separated into fees under the *Navigation Act 2012* and fees under National System, is included in **Appendix 4**. Charging rates are published on AMSA's [website](#).

3.3.2 Revenue estimates

Revenue estimates for current year (2019-20), budget (2020-21), and the three forward year estimates are summarised in **Table 6**.

⁸ Given the various locations of AMSA offices, these costs will generally be limited.

⁹ Defined as more than twenty-five (25) kilometres from an AMSA office, the charge is based on a per kilometre basis specified by the Australian Taxation Office business use rates.

Table 6: Revenue estimates

	Estimate	Budget	Forward Year Estimates		
Activity outputs	2019-20 (\$'000)	2020-21 (\$'000)	2021-22 (\$'000)	2022-23 (\$'000)	2023-24 (\$'000)
Levy-based activities					
Navigational infrastructure	36,189	36,300	36,800	37,400	38,000
Environmental marine protection	36,335	36,500	37,000	37,600	38,200
Seafarer and ship safety	54,274	54,800	55,600	56,400	57,200
Total levy-based activities	126,798	127,600	129,400	131,400	133,400
Fee-based activities					
Fees under <i>Navigation Act 2012</i> and <i>Shipping Registration Act 1981</i>	3,343	3,400	3,400	3,400	3,400
Fees for National System	2,731	3,300	3,300	3,300	3,300
Total fee-based activities	6,074	6,700	6,700	6,700	6,700
Total regulatory charging	132,872	134,300	136,100	138,100	140,100

3.3.3 COVID-19 disruptions and bushfire relief

AMSA is committed to providing relief to the domestic commercial industry from natural disaster disruptions, such as the 2019-20 bushfires, and the COVID-19 pandemic. As part of this commitment, AMSA has implemented:

- exempting vessels used in emergencies such as evacuation of bushfire victims,
- minimum safe manning requirements and safety management system temporary updates in response to a natural disaster, and
- general exemption for seafarers providing an extension for certificates of competency with expiry dates between from 26 March 2020 to 1 October 2020.

AMSA is also considering other options to reduce stress on operators during this period.

3.3.4 Review of charging structures

AMSA is engaged in a comprehensive all-inclusive review of its regulatory charging activities, structures and rates in anticipation of the upcoming government review. The following specific items are planned to be assessed over the next twelve to twenty-four months:

- Following the activity-based costing and zero-based budget exercise, undertake an analysis of direct processes and corporate overheads to assess efficiency, including benchmarking with external entities.
- Assess levy regulatory drivers to approximate levels of resources used to produce activity outputs, to demonstrate a linkage between the level of effort and the output. Initial findings indicate net tonnage may be an appropriate driver of effort. Work is continuing to finalise AMSA's conclusions, with any proposed change to involve wide and extensive consultation.
- Assess whether the delivery of fee-based activity outputs at minimal costs is the most effective and efficient way to deliver services, and whether industry can fully absorb the resultant cost of service delivery.

- Review hourly and fixed rates of fee-based activities under the *Navigation Act 2012*, *Shipping Registration Act 1981*, and the National System. Where similar personnel, expertise, and services are performed, rates should align.
- Investigate an indexation strategy (if applicable) on regulatory charging activities and the need to regularly revise charge-out rates, to reduce inflationary pressures on costs.
- Work with industry and government on an agreed level of maintenance and utilisation of temporary regulatory charging reserves to fund specific requirements.

AMSA will engage widely and extensively with stakeholders providing opportunities for feedback on any proposed changes, with provisions to address industry concerns. A stakeholder engagement strategy will be prepared for each consultation.

4 Risk assessment

AMSA has implemented internal controls to ensure costs recovered for regulatory charging activity outputs are measured correctly and are collected on time. In adherence with legislative obligations, an officer of Australian Border Force may detain a vessel at any Australian port for any unpaid and outstanding levies. The vessel can only be released after payment is received. This process ensures the existence of any unpaid levies are consistently at a very low level.

An assessment of regulatory charging activities was conducted using Department of Finance's Charging Risk Assessment. AMSA considers the risk to remain low to medium, given no anticipated changes (other than indexation) to current activities in 2020-21. Identified risks, accompanying mitigation strategies and controls, are provided in **Table 7** with additional details provided in AMSA's [Corporate Plan](#).

Table 7: Risks and mitigation strategies associated with regulatory charging

Risk identified	Inherent risk	Mitigation strategy and controls	Residual risk
<p>Funding risk to levies</p> <p>Levies are collected based on tonnage proxies predominately from the number of arriving international commercial vessels, with the majority of levies (67%) sourced from iron ore and coal bulk cargo.</p> <p>Economic factors, such as COVID-19 disruptions or a trade dispute, may adversely reduce AMSA's levy revenue as the number of international vessels arriving at Australian ports decrease. Tonnage (and revenue) may drop quickly in reaction to economic pressures.</p> <p>In the short-to-medium timeframe, our regulatory service delivery (and associated costs) will remain similar (sticky); as revenue decrease, it may not be enough to cover expenditure on our regulatory functions.</p>	High	<ul style="list-style-type: none"> • Capability to implement a range of efficiency measures within a medium timeframe to offset any potential reductions in levy revenue without need to adjust rates. • Regularly compare regulatory charging costs against revenue and volumetric data to ensure unit costs are reflective of pricing within each tonnage band. • Review use of tonnage-based proxies for levies to enable charges to be more reflective and closely linked to level of effort – weighed up against ease of operation and associated costs to administer. • Work with the Department of Infrastructure, Transport, Regional Development and Communications (Department of Infrastructure) and the Government to consider the appropriateness of levy rates. 	Medium
<p>Secure funding for National System</p> <p>National System regulatory-based activities are funded by a combination of government budget appropriations and jurisdiction contributions. Full government funding for functions (except fee-based activities) has been committed to 30 June 2021, with future</p>	Severe	<ul style="list-style-type: none"> • Engage early and regularly with government and industry groups (principle external stakeholders). • Determine and segregate one-off developmental and transitional costs from business-as-usual costs 	Medium

Risk identified	Inherent risk	Mitigation strategy and controls	Residual risk
<p>arrangements expected to be considered through a government review of effectiveness in service delivery and cost efficiency.</p> <p>AMSA must work with the Department of Infrastructure, Transport, Regional Development and Communications and the Government to ensure sufficient funding for the National System regulatory activities to avoid shortfalls.</p>		<p>associated with National System, with the former funded by retained earnings.</p> <ul style="list-style-type: none"> • Work with the Department of Infrastructure and Government to consider future funding models and arrangements for the National System following the government review. 	
<p>Ensure regulated industry are operating to appropriate standards</p> <p>Failure as a regulator to prevent an incident or fatality in relation to compliance and enforcement arrangements.</p>	High	<ul style="list-style-type: none"> • Continue to review measures to minimise the risks of shipping and pollution incidents and maximise safety of people involved – includes education and training. • Ensure targets are being met for ship inspection programs, navigational services, and safety and regulatory, assessed on a risk-based approach, while capturing and applying lessons learnt. 	Medium
<p>Reserves not enough to fund a major pollution incident clean-up</p> <p>A major environmental emergency pollution incident – defined as exceeding 50,000 litres or 50 tonnes of oil or hazardous waste – resulting in clean-up costs exceeding retained earnings, damaging reputation, and forcing AMSA to seek special appropriation funding from government.</p>	High	<ul style="list-style-type: none"> • Implementation of a \$50 million pollution response reserve to fund any potential clean-up costs deemed appropriate for up to a 450-500 tonne oil spill. • Should an extreme pollution incident occur, work with the Department of Infrastructure and the Government to consider a temporary increase in levy rates to fund any shortfall. • Seek a drawdown for a special appropriation should an extreme pollution incident occur. 	Low
<p>Inflated or escalating costs</p> <p>Escalating costs to provide regulatory activities to principle stakeholders and costs that may be beyond that deemed efficient.</p> <p>Business processes may not be efficient or effective in the delivery of regulatory charging activities, with corporate overheads unnecessarily large. This may have negative long-term impacts on AMSA’s budget, or result in industry paying more in the recovery of costs than required – cost efficiency is an Australian Government cost recovery obligation.</p>	High	<ul style="list-style-type: none"> • Analyse direct costs, including staffing levels and classifications, average time in service delivery, ICT infrastructure (software) support, managerial engagement, and supplier (contractual) costs. • Business process map tasks in the delivery of regulatory services and compare (benchmark) to other agencies providing similar services. • Review and analyse all corporate related costs (property, networking, ICT, and corporate support), benchmarking to similar agencies – incorporate some measurement into key performance indicator reporting. 	Low

Risk identified	Inherent risk	Mitigation strategy and controls	Residual risk
<p>Key performance indicators</p> <p>Not effective in measuring progress of specific activities, and not maintained as an ongoing and reportable measurement. Difficult to assess AMSA’s effectiveness in the delivery of services and progress in achieving policy outcomes to acceptable industry.</p>	<p>Medium</p>	<ul style="list-style-type: none"> Engage and agree KPIs with external stakeholders. Report on KPIs in external published documents (e.g. annual report, PBS, and CRIS). Use KPIs and costing model outputs to support strategic decisions. 	<p>Low</p>

5 Stakeholder engagement

Communication with stakeholders is an essential part of developing the CRIS, with adherence to AMSA's [Statement of Regulatory Approach](#).

AMSA published a consultative CRIS on its website and invited specific industry groups and participants to comment on its cost recovery arrangements; other groups, owners and operators, and the public were able to respond as well. The consultation was over a two-week period, commencing on 15 June 2020 and closing on 28 June 2020.

Industry groups invited to provide feedback included:

- Domestic Commercial Vessel Industry Advisory Committee
- Fishing Industry Advisory Committee
- Regional Safety Committees
- Ports Australia
- Marine Industry Association
- Ship Australia Limited

Key items raised by stakeholders during this consultation period were:

- Due consideration be given to general exemptions to volunteer (non-for-profit) marine rescue and service organisations and volunteers from National System fees and future levy.
- As part of the government review, ensure adherence to the key objectives for establishing a harmonised regulatory system – to operate in a more effective and efficient manner, reduce administrative burden (and costs to industry), and improve marine safety.
- Identify whether a material 'public good' component exists for the delivery of domestic marine services, and if appropriate, work with the Department of Infrastructure, Transport, Regional Development and Communications to develop options for government to consider for partial cost recovery.

Following consultation, AMSA responded appropriately to each response received.

A report detailing all feedback received from stakeholders on CRIS consultations over the previous year, with a summary of AMSA's responses, will be prepared and published on the website in early 2020-21.

AMSA is still exploring options to implement a specific ongoing cost-recovery external stakeholder engagement strategy that will include performance measures and will involve consultation as part of the upcoming government review. Feedback from this process, as well as previous consultations, will inform AMSA of potential funding options that may be eventually considered by Government.

6 Financial estimates

Financial estimates for AMSA's regulatory charging activity outputs for current (2019-20), budget (2020-21), and three forward year estimates, including explanations to material variances, is summarised in **Table 8**, with cumulative results in **Table 9**.

Table 8: Financial estimates for regulatory charging activities

	Estimate	Budget	Forward Year Estimates		
	2019-20 (\$'000)	2020-21 (\$'000)	2021-22 (\$'000)	2022-23 (\$'000)	2023-24 (\$'000)
Navigational infrastructure (Marine Navigation Levy)					
Expenses (X)	36,762	33,976	34,460	34,958	35,468
Revenue (Y)*	36,189	36,300	36,800	37,400	38,000
Balance (Y - X)	(573)	2,324	2,340	2,442	2,532
<i>Explain material variances:</i>	<i>In 2019-20, estimated accelerated depreciation of \$2.6 million from switching off differential global position systems in June 2020. This will transfer to depreciation savings in budget and forward estimates.</i>				
Environmental marine protection (Protection of the Sea Levy)					
Expenses (X)	16,161	27,821	28,218	28,625	29,043
Revenue (Y)*	36,335	36,500	37,000	37,600	38,200
Balance (Y - X)	20,174	8,679	8,782	8,975	9,157
<i>Explain material variances:</i>	<i>Clean-up operations for the MV Efficiency incident, which were completed in June 2020, are likely to end up \$12 million less than the \$27.1 million provision booked in 2018-19, resulting in a write-back of a proportion of this provision in 2019-20 – this surplus should be read in conjunction with the \$23.5 deficit in 2018-19.</i>				
Seafarer ship safety under Navigation Act 2012 and other Acts (Regulatory Functions Levy)					
Expenses (X)	43,501	49,423	50,129	50,852	51,595
Revenue (Y)	54,274	54,800	55,600	56,400	57,200
Balance (Y - X)	10,773	5,377	5,471	5,548	5,605
<i>Explain material variances:</i>	<i>From 2019-20 to 2020-21, redirection of cross-functional resources from domestic sector as National System transitional workloads decrease and service delivery defined.</i>				
Marine services under Navigation Act 2012 and ship registration					
Expenses (X)	10,078	11,054	11,213	11,375	11,541
Revenue (Y)	3,343	3,400	3,400	3,400	3,400
Balance (Y - X)	(6,735)	(7,654)	(7,813)	(7,975)	(8,141)
<i>Explain material variances:</i>	<i>Continued under-recovery in fee-based activities, largely from qualifications and vessel inspections.</i>				

	Estimate	Budget	Forward Year Estimates		
	2019-20 (\$'000)	2020-21 (\$'000)	2021-22 (\$'000)	2022-23 (\$'000)	2023-24 (\$'000)
Marine services for National System					
Expenses (X)	8,039	7,790	7,902	8,016	8,133
Revenue (Y)	2,731	3,300	3,300	3,300	3,300
Balance (Y - X)	(5,308)	(4,490)	(4,602)	(4,716)	(4,833)
<i>Explain material variances:</i>	<i>Continued under-recovery in domestic commercial vessel fee-based activities. Revenue in 2019-20 expected to decrease with lower volumes and COVID-19 relief provided to industry.</i>				

* Revenue includes insurance recoveries for aids to navigation assets and insurance and legal settlements for environmental emergency pollution response.

Table 9: Financial estimates for regulatory charging activities

	Estimate	Budget	Forward Year Estimates		
	2019-20 (\$'000)	2020-21 (\$'000)	2021-22 (\$'000)	2022-23 (\$'000)	2023-24 (\$'000)
Expenses (X)	114,541	130,064	131,922	133,826	135,780
Revenue (Y)	132,872	134,300	136,100	138,100	140,100
Balance (Y - X)	18,331	4,236	4,178	4,274	4,320
Cumulative balance	18,331	22,567	26,745	31,019	35,339

As noted, AMSA's financial estimates provided here do not include the activity output for the National System regulatory-based seafarer and ship safety. Given the upcoming government review of this function, it is not possible to comment on forward years with any degree or level of accuracy, or without legislative funding provisions. To do otherwise would be confusing and counterproductive to users of this CRIS.

7 Financial performance

Historical financial performance of AMSA's regulatory charging activity outputs, from 2013-14 to 2018-19, are shown in **Table 10**, including explanations of material variances. The cumulative results for regulatory charging activity outputs are included in **Table 11**.

Table 10: Historical performance of AMSA's regulatory charging activities by output

	2013-14 (\$'000)	2014-15 (\$'000)	2015-16 (\$'000)	2016-17 (\$'000)	2017-18 (\$'000)	2018-19 (\$'000)
Navigational infrastructure (Marine Navigation Levy)						
Expenses (X)	36,244	35,264	34,580	41,134	31,874	35,567
Revenue (Y)*	31,354	32,314	32,993	34,091	34,651	36,539
Balance (Y - X)	(4,890)	(2,950)	(1,587)	(7,043)	2,777	972
<i>Explain material variances:</i>	<i>In 2016-17, provision for removal of lead and asbestos content in AMSA's aids to navigation sites (predominately lighthouses) was increased. The approximate movement in the provision during this year was \$7.1 million. We are currently working through each of the identified sites through a program of scheduled works, to reduce this provision each year, with the aim to complete removal within the next few years.</i>					
Environmental marine protection (Protection of the Sea Levy)						
Expenses (X)	34,871	32,795	34,654	29,128	30,219	62,707
Revenue (Y)*	39,253	31,268	37,259	34,068	36,494	39,234
Balance (Y - X)	4,382	(1,527)	2,605	4,940	6,275	(23,473)
<i>Explain material variances:</i>	<i>There are natural timing variances associated with environmental emergencies, as clean-up operation costs incurred immediately from the date of an incident, whereas insurance recoveries typically received four to six years afterwards. For example, in 2015-16 AMSA received \$4.3 million in recoveries from an incident that occurred in 2009-10.</i> <i>As AMSA has a constructive obligation to meet clean-up costs from ship-sourced marine pollution, in 2018-19 we booked a \$27.1 million provision associated with containers that fell overboard from the MV Efficiency in June 2018. This operation finished in June 2020, with a proportion of this provision written-back in 2019-20.</i>					
Seafarer ship safety under Navigation Act 2012 and other Acts (Regulatory Functions Levy)						
Expenses (X)	35,199	46,501	44,781	38,218	43,142	35,507
Revenue (Y)	46,315	48,349	49,266	51,211	52,488	53,470
Balance (Y - X)	11,116	1,848	4,485	12,993	9,346	17,963
<i>Explain material variances:</i>	<i>In 2016-17, AMSA undertook a workforce planning exercise, building capability to minimise duplication and increase collaboration across domestic and international areas of responsibility. An internal restructure carried out to support a more flexible and responsive organisation, resulting in a notable reduction in staff costs.</i> <i>For 2017-18 and 2018-19, there is a redirection of resources towards domestic sector due to unexpected level of transitional workloads associated with full service delivery of the National System.</i>					

	2013–14 (\$'000)	2014–15 (\$'000)	2015–16 (\$'000)	2016–17 (\$'000)	2017–18 (\$'000)	2018-19 (\$'000)
Marine services under Navigation Act 2012 and ship registration						
Expenses (X)	7,136	5,823	5,632	10,891	5,560	5,995
Revenue (Y)	4,111	3,658	4,631	4,849	3,959	3,813
Balance (Y - X)	(3,025)	(2,165)	(1,001)	(6,042)	(1,601)	(2,182)
<i>Explain material variances:</i>	<i>Initial analysis indicates that the under recovery is largely within qualifications for seafarers and pilots. We are currently seeking to understand processes to determine whether costs are efficient or not. Depending on results of this analysis, AMSA will work with stakeholders and government to consider appropriate future arrangements.</i>					
Marine services for National System						
Expenses (X)	-	-	-	625	867	6,359
Revenue (Y)	-	-	-	73	119	3,360
Balance (Y - X)	-	-	-	(552)	(748)	(2,999)
<i>Explain material variances:</i>	<i>Three components appear to be driving the under-recovery, lower volumes (and revenue) than was originally anticipated, an increase in expected level of service delivery, and temporary inefficiencies as business processes are developed and refined subsequent to full service delivery on 1 July 2018.</i>					

* Revenue includes insurance recoveries for aids to navigation assets and environmental emergency pollution responses. In relation to environmental emergencies, there is typically a four to six year delay in incurring expenditure associated with operational costs, which occurs immediately after an incident, and any eventually insurance recovery or legal settlement.

Table 11: Cumulative performance of AMSA's regulatory charging activity outputs

	2013–14 (\$'000)	2014–15 (\$'000)	2015–16 (\$'000)	2016–17 (\$'000)	2017–18 (\$'000)	2018-19 (\$'000)
Expenses (X)	113,450	120,383	119,647	119,996	111,662	146,135
Revenue (Y)	121,033	115,589	124,149	124,292	127,711	136,416
Balance (Y - X)	7,583	(4,794)	4,502	4,296	16,049	(9,719)
Cumulative	7,583	2,789	7,291	11,587	27,636	17,917

The cumulative balance for regulatory charging activity outputs from 2013-14 to 2018-19 is a \$17.9 million surplus. This balance has been used in part to fund the development and implementation of a modern regulatory infrastructure framework applicable for both international and domestic commercial vessels.

Following the activity-based costing and zero-based budget exercise, we are now in a position to analyse business processes and corporate overheads to understand reasons for the imbalances (under and over recovery) of regulatory charging. As part of the government review, AMSA will develop strategies to address these imbalances, with extensive stakeholder consultation on any proposed changes.

8 Non-financial performance

Costing outputs through activity-based costing techniques is a powerful tool in management, providing accurate information on the costs of activities and processes in which to make informed decisions. However, it does not provide any in-depth analysis that may be symmetrically tracked (or measured) to assess achievement of predetermined objectives in support of AMSA's policy outcomes. To achieve a more comprehensive analysis alignment of costing to performance indicators (or targets) is essential.

Effective performance measurement is key to ensure objectives are met in keeping with stakeholder expectations. Reporting on key performance indicators provides a consistent and repeatable framework to communicate goals, create measurable objectives, and it allows for benchmarking.

Performance indicators and measurements are based on non-financial, as well as financial information. These can be tricky to develop as indicators are usually confused with business metrics. A relevant performance indicator provides information that is significant and useful to AMSA and its stakeholders, and is attributable to activities.

In establishing key performance indicators, the SMART criteria is used:

- S** Is the goal of the activity **specific**?
- M** Can you **measure** progress towards that goal?
- A** Is the goal realistically **attainable**?
- R** How **relevant** is the goal to AMSA?
- T** What is the **time-frame** for achieving the goal?

Overtime, the SMART criteria will be expanded to SMARTER with the additional of **Evaluation** and **Revaluation**. These last two steps are important to ensure the ongoing relevance of each measure.

KPIs for non-National System regulatory charging activities are summarised in **Table 12**, broken down by output, activity group, whether it is measuring efficiency or effectiveness, and rational and success factors – sourced from our [Corporate Plan](#). AMSA has consistently achieved its targets.

Table 12: Performance targets for 2020-21

Navigational infrastructure (Marine Navigation Levy)			
Activity group	Effective or efficient	Details of key performance measure	Rationale and success factors
Provision and maintenance of aids to navigation	Effective	<p>Marine aids to navigation network's availability complies with the targets set out in the International Association of Marine Aids to Navigation and Lighthouse Authorities (IALA) guidelines – as contained in O130 <i>Categorisation and Availability Objective for Short Range Aids to Navigation</i>:</p> <ul style="list-style-type: none"> • 99.8% Category 1 • 99.0% Category 2 • 97.0% Category 3 	A high rate of reliability and availability across our aids to navigation network has a direct, positive relationship with vessels operating safely. Also measures the extent to which our aids to navigation contractor is meeting KPIs.
Standards development	Efficient	100% of regulatory measures are introduced consistent with international effect dates.	A current, up-to-date regulatory framework influences the way ships operate and promotes safe shipping.

Environmental marine protection (Protection of the Sea Levy)			
Activity group	Effective or efficient	Details of key performance measure	Rationale and success factors
National Plan pollution response	Effective	Zero number of significant pollution incidents caused by shipping in Australian waters – defined as a discharge of more than 50,000 litres or 50 tonnes of oil or hazardous waste.	A low number of significant pollution incidents is a measure of AMSA's success in preventing marine pollution.
	Effective	100% of maritime environmental emergency response assets are available for immediate deployment to a significant pollution incident – includes equipment, dispersants, fixed wing aerial dispersant capability, and emergency towage capability.	Demonstrates that maritime environmental emergency response assets are available to be tasked and deployed in a timely, effective, and appropriate manner to combat marine pollution.
	Effective	100% sufficient numbers of trained maritime environmental emergency response personnel are available nationally to deploy and support incident management and response operations.	Measures ability to provide appropriately trained State and Territory personnel to respond.

Seafarer and ship safety under <i>Navigation Act 2012</i> and other Acts (Regulatory Functions Levy)			
Activity group	Effective or efficient	Details of key performance measure	Rationale and success factors
Compliance	Effective	The inspection rate of risk assessed eligible foreign-flagged ships under the port State Control (PSC) program meets the following targets: <ul style="list-style-type: none"> • 80% priority one ships • 60% priority two ships • 40% priority three ships • 20% priority four ships 	Using the risk profile (P1=high, P4=low) of individual ships as a basis, our inspection regime – as a preventative measure – ensures we concentrate our resources on those ships that pose the greatest threat to safety and the environment.
	Effective	100% of inspections of high risk ships are conducted within targeted timeframes (every six months).	Timely inspections of high-risk ships in particular, including passenger vessels, improves safety by identifying and rectifying faults (operator responsibility), and encouraging owners to operate vessels safely.
	Effective	Annual number of port State control (PSC), flag State control (FSC) and domestic commercial vessel (DCV) inspections >7,460.	By establishing representative samples by ship inspection type, we can monitor the quality of ships in Australian waters with some certainty, and determine whether trends are emerging that may pose a risk to safety and the environment.
	Effective	Improvement in the standard of foreign flagged ships and Australian-flagged ships (under the <i>Navigation Act 2012</i>) operating in Australian waters is demonstrated through the: <ul style="list-style-type: none"> • Average number of deficiencies per inspection compared to rolling ten-year average < 3.25 • Percentage of ships detained as a proportion of all PSC inspections < 7.5% • Proportion of serious incidents to total port arrivals < 0.5% • Age of ships coming to Australia relative to age of worldwide fleet – at least 50% below worldwide average 	Monitoring trends on vessel standards allows us to gauge the effectiveness of our inspection and regulatory regime, identify emerging trends, and determine whether action is required.
	Effective	Improvement in the standard of foreign flagged ships and Australian-flagged ships (under the <i>Navigation Act 2012</i>) operating in Australian waters is demonstrated through the: <ul style="list-style-type: none"> • Average number of Maritime Labour Convention (MLC) deficiencies per inspection < 0.5% • 100% of inshore complaints made under MLC investigated with specified timeframes 	Monitoring trends on vessel standards allows us to gauge the effectiveness of our inspection and regulatory regime, identify emerging trends, and determine whether action is required.

The reporting against these targets will be contained in our 2020-21 Portfolio Budget Statements, Annual Report, and updated 2020-21 CRIS, all expected to be published in October 2020.

The development of key performance indicators for the National System has commenced through an internal consultative process undertaken with business-line managers. The Executive and accountable authority will review and approve these prior to holding an extensive consultative process with external stakeholders. Further, as part of the upcoming government review, AMSA will assess and redefine all performance indicators.

9 Key forward dates and events

Indicative dates for updating tasks throughout the 2020-21 budget year and beyond are listed in **Table 13** – this does not incorporate the upcoming government review of AMSA’s operations scheduled in 2020-21 that will involve extensive and comprehensive stakeholder engagement.

Table 13: Indicative events and forward dates

Event	Description	Indicative date
2020-21 CRIS (updated for 2019-20 actual audited results)	Update costing model and CRIS for consultative engagement following audited 2019-20 financial results, including engagement with external stakeholders and an update on the upcoming government review	September 2020
	Publish ministerial approved updated 2020-21 CRIS, incorporating any external stakeholder feedback	October 2020
2020-21 CRIS (updated for MYEFO and/or additional estimates)	Update costing model and CRIS for 2020-21 Mid-Year Economic and Fiscal Outlook (MYEFO) and/or additional estimates, including engage actively with external stakeholders	February 2021
2021-22 CRIS (budget update)	Update costing model and CRIS for consultative engagement for 2021-22 budget and update 2020-21 estimates, including stakeholder engagement	April 2020
	Publish ministerial approved 2021-22 CRIS, incorporating any external stakeholder feedback	May 2021

10 CRIS approval and change register

CRIS approval and change registers from 2016-17 to 2019-20 are provided in **Tables 14** (to be updated after the 2020-21 CRIS is approved).

Table 14: CRIS approval and change register

Date of change	CRIS	CRIS change	Approval	Basis for change
15 Sep 2016	2016-17 National System introductory fees	Publication of 2016-17 CRIS for National System service delivery of introductory fees prior to charging non-government sector	Approved by Minister for Infrastructure, Transport and Regional Development	Initial release
29 Jun 2017	2016-17	Publication of 2016-17 CRIS, updated with 2015-16 audited actual results	Certified by Chief Executive Officer	Updated budget and current year estimates
27 Jun 2018	2018-19 National System full-service delivery for fees	Publication of 2018-19 CRIS for National System full-service delivery for fee-based activities prior to charging the non-government sector	Approved by Minister for Infrastructure, Transport and Regional Development	Initial release
21 Dec 2018	2018-19	Publication of 2018-19 CRIS updated with 2017-18 audited actual results, incorporating National System introductory fees	Certified by Chief Executive Officer	Updated budget and financial results, incorporating National System introductory fee-based activities
20 Dec 2019	2019-20 Consolidated	Publication of 2019-20 CRIS update with 2017-18 audited actual results, incorporating National System full-service delivery fee-based activities.	Certified by Chief Executive Officer	Updated with financial results and incorporating National System full-service delivery fee-based activities
23 Jul 2020	2020-21	Publication of 2020-21 CRIS updated with estimates for 2019-20	Certified by Chief Executive Officer	Updated budget and current year estimates

Appendix 1: Government policy approval and statutory authority

Summary of government policy approval to cost recover, including date of decision, and statutory authority to charge by activity output, with references, is provided below.

Activity output	Date of decision	Government policy approval	Statutory authority to charge
Navigation infrastructure	11 Sep 1990, reaffirmed on 17 Sep 2018	Implied in second reading of Australian Maritime Safety Authority Bill 1990 and Explanatory Statement of Marine Navigation Levy Collection Regulations 2018	Part 5, Division 2 of Australian Maritime Safety Authority Act 1990 and Explanatory Statement of Marine Navigation Levy Collection Regulations 2018
Environmental marine protection	28 Nov 1989	Implied in second reading of Australian Maritime Safety Authority Bill 1990 and second reading of Protection of the Sea (Shipping Levy) Bill 1981	Part 5, Division 2 of Australian Maritime Safety Act 1990 , Section 5 of Protection of the Sea (Shipping Levy) Act 1981 , and National Plan
Seafarer and ship safety under <i>Navigation Act 2012</i> and other Acts	Jun 1989	Implied in second reading of Australian Maritime Safety Authority Bill 1990 and second reading of Marine Navigation (Regulatory Functions) Levy Bill 1991	Part 5, Division 2 of Australian Maritime Safety Act 1990 and Section 6 of Marine Navigation (Regulatory Functions) Levy Act 1991
Marine services <i>Navigation Act 2012</i>	11 Sep 1990	Implied in second reading of Australian Maritime Safety Authority Bill 1990	Part 5, Division 2 of Australian Maritime Safety Act 1990 and AMSA Fees Determination 2015
Ship registration under <i>Shipping Registration Act 1981</i>	21 Jun 2012	Explanatory statement of Shipping Registration Regulations (Amendment) 1991	Part 5, Division 2 of Australian Maritime Safety Act 1990 , Shipping Registration Act 1981 , and AMSA Fees Determination 2015
Marine services under National System for domestic commercial vessels	2 Mar 2016 And 4 Dec 2017		Marine Safety (Domestic Commercial Vessel) National Law 2012 and Marine Safety (Domestic Commercial Vessel) National Law Regulation 2013

Appendix 2: Methodology of costing

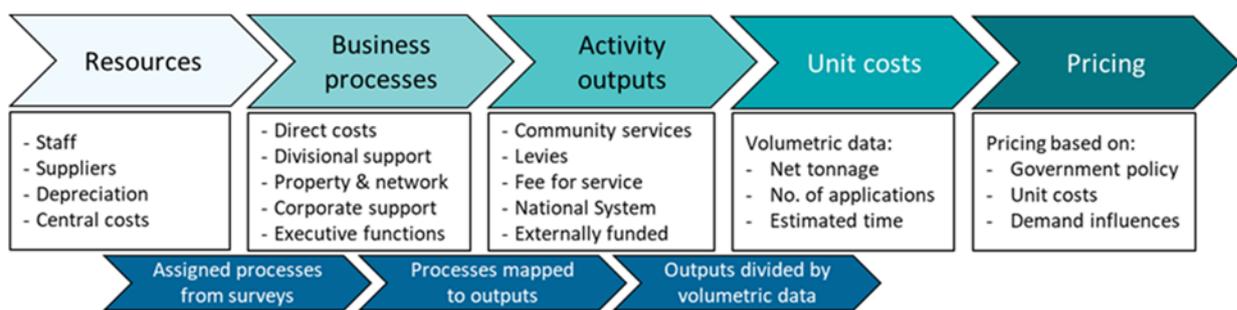
Principles applied

There are five principles that support the development of our costing model:

- (1) **Linked to strategic business planning:** costing is not just a 'bean counting' exercise. It should be linked to the strategic direction and planning of AMSA, and inform executive at a strategic and tactical level.
- (2) **Holistic approach:** a modelling exercise should include all revenue and operating expenditure, including overheads, other indirect costs, and capital expenditure (capital allowances and/or depreciation). Further, it should focus not just on cost recovery activities, but all activities of AMSA. This will result in a model that can fulfil multiple demands for costing information.
- (3) **Comprehensive and consistent:** a simple approach that applies consistency in the application of modelling rules across all business areas and activities, creating a robust model understood by stakeholders. It should be developed over short timeframes, with a relatively small input of resources.
- (4) **Flexibility:** it is important to recognise that demands for service delivery change over time, driven by various internal and external circumstances. A costing exercise must be dynamic in nature to evolve with changes to AMSA's business requirements and circumstances.
- (5) **Institutionalised as a 'normal' function:** modelling should be a living database that requires regular updating on a periodic basis. This is successful when the model receives official endorsement with AMSA wide involvement (operational area's 'buy-in'). Costing will then become a routine task and a 'foundation stone' for improving and reporting on financial performance.

Methodology

The methodology for modelling AMSA's costs is summarised in the illustration below. It adheres to activity-based costing principles, which enables more analysis on the efficiency of activity outputs and/or business processes for cost recovery and other activities. It focuses on cost drivers, which allocates indirect costs to direct costs and then to an output.



Not all business processes are specific or direct in the provision of activity outputs. Several tasks are support related activities that simply enable the delivery of AMSA's core outputs to stakeholders. Nevertheless, these should form part of the activity cost.

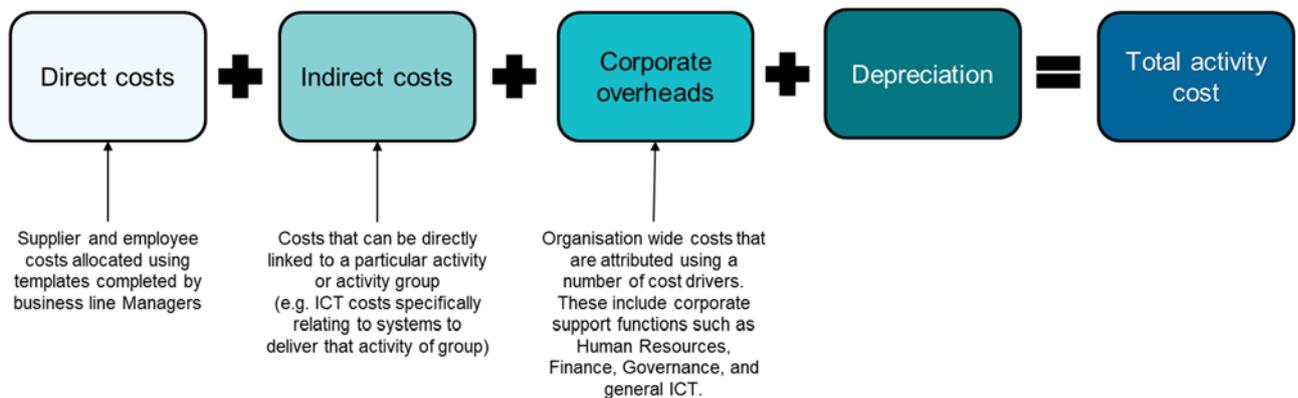
Cost categories

As part the costing methodology, we assign each activity to one of the following four cost categories to ensure appropriate identification of overheads for allocation to an activity.

- **Direct:** representing direct business processes (or tasks) relevant in service delivery of activity outputs.

- **Indirect:** exists to support the delivery of a direct activity. Examples include divisional support activities such as general management, specific ICT costs relating to systems to enable service delivery, and supporting property operating expenditure, ICT networking, and communication. Indirect processes are allocated to direct activities based on a cost object using an appropriate driver.
- **Corporate overheads:** enabling tasks and activities to support service delivery of AMSA’s activity outputs through provision of standard corporate and executive functions. Corporate overheads include executive, human resources, finance, governance, and general ICT support, accompanying their respective share of property operating expenditure, ICT networking, and communication. Similar to indirect, corporate overheads allocated to direct activities based on cost drivers.
- **Depreciation:** representing capital costs, asset register assessed on an asset-by-asset basis. Where there is a specific direct link to an activity, depreciation is assigned to an activity group, where corporate support related, depreciation is assigned to the appropriate overhead classification.

Below is an outline of the composition of an activity cost.



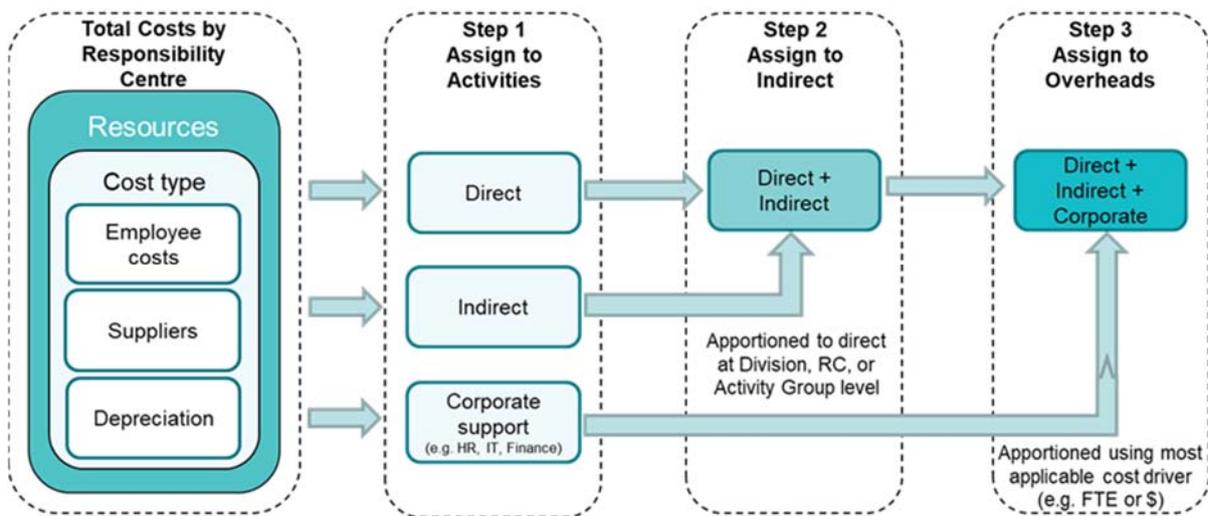
Appendix 3: Approach in costing and developing model

Approach

As well as the principles in methodology detailed in Appendix 2, an effective model must be:

- Robust – in addition to the allocation of direct costs, a model must be capable of reliably allocating indirect and corporate overheads to direct activities,
- Defensible – assumptions and approach applied in determining cost allocations must be clearly documented and capable of withstanding external scrutiny, and
- Repeatable – model must be capable of supporting a repeatable process in future periods.

An illustration of the model approach applied in 2020-21 is detailed below.



Data collection and collation

The typical approach is to use data collection systems, such as timesheets, to gather information about drivers and use this for the allocation of costs to activities. AMSA does not currently collect timesheet data. Instead, the approach applied in 2020-21 is to use a data collection template with direct input from each business line area manager.

Managers assigned staff and employee costs (based on ASL equivalent grades), and supplier costs to activities and activity groups. During this data collection phase, managers provided:

- reasons why AMSA performs the activity, including how it is funded,
- whether the activity is ongoing, commencing, or terminating,
- description of activity drivers, including expected volumetric data per annum, expected impacts (risks, quality, benefits, service levels...etc.) for scenario levels, and justification for using the driver,
- risk assessment, identifying risk of not performing the activity, and
- corporate focus area aligning with [Corporate Plan](#).

Overhead model

The collation of data collection templates determined direct costs for each activity output. To calculate fully absorbed costs of an activity output, an attribution of indirect and corporate support costs to each direct activity based on drivers is required. The overhead model applies several cost drivers.

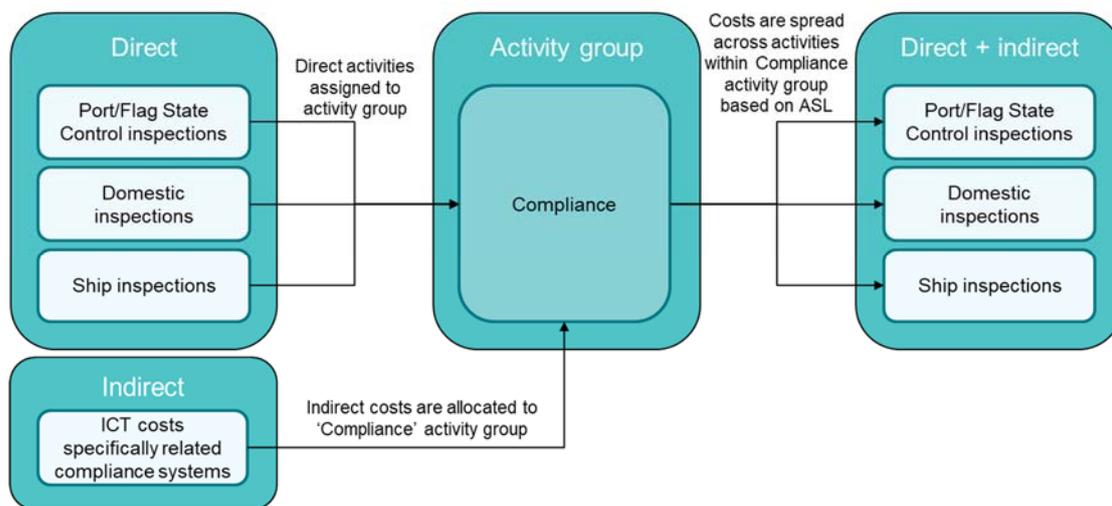
Allocation of indirect support costs

Activity groups are used to assemble similar activities for the purposes of allocating indirect support costs to direct activities. There are two levels of activity groups to provide options in accurately assigning costs:

- **Activity group 1** – set at the highest level at which common activities can be identified.
- **Activity group 2** – sets a lower level to allow for a more targeted approach to overhead allocation. It also allows for activities to be split between international and domestic industries.

Currently, indirect support costs are assigned to direct activities using direct ASL of that respective activity group as a cost-driver. The model has the flexibility to assign dollar values to specific individual activity groups. However, at this stage, ASL deemed the most appropriate as costs are influenced by the number of staff.

Where costs are incurred solely to support a specific group of activities, such as ICT hosting and support of software, the activity group is used to assign costs – as illustrated below.



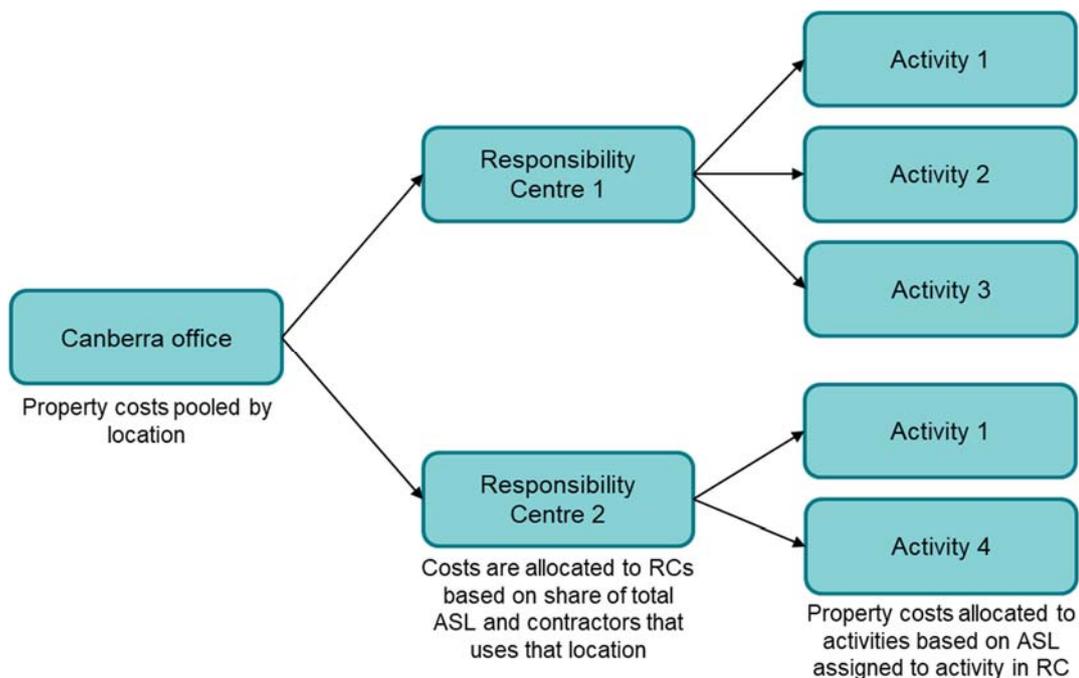
The following indirect costs have been allocated in the model utilising activity groups:

- Support activities (excluding corporate overhead functions) required for the delivery of a group of activities, such as divisional management and administrative costs,
- Depreciation costs for assets that directly support a group of activities, and
- ICT operating expenditure on projects and systems that directly support a group of activities.

Property operating expenditure

Given its role, AMSA operates at numerous locations throughout Australia, leasing offices and storage facilities, as well as owning eight remote residential properties and one regional office. This corresponds to a sizeable property footprint and associated operational expenditure.

Property operating expenditure for office leases and residential properties are allocated by aggregating costs by location, and then directly allocated to each business line area in proportion of the respective number of staff and contractors utilisation that location – below is an illustration of this process.



Property operating expenditure for direct activities, such as aids to navigation sites or leasing space for National Plan stockpiles, are allocated directly to their respective activity outputs.

Corporate overheads

Corporate overheads allocated to direct activities using several cost drivers, depending on the nature of the expenditure, detailed below.

Overhead category	Allocation method	Rationale
Executive functions	Dollar cost (direct + indirect)	Dollar costs appears the most reasonable given executive functions focus on strategic and risk, which is usually dictated by expenditure.
Human Resources (HR)	ASL	Cost and resourcing of HR functions heavily influenced by volume of staff that are supported (e.g. payroll, recruitment, training, and performance management).
Finance	Dollar cost (direct + indirect)	Primarily focused on areas of higher spend and risk. A higher cost requires ongoing financial management arrangements. While dollar cost for the allocation method is not a perfect cost driver, it provides a more accurate allocation than simply using ASL.
Governance	Dollar cost (direct + indirect)	Focuses effort on organisational priorities and risk, with corporate planning the output. Strategically important activities receive additional management and analysis compared to lower risk (and generally lower cost) activities. ASL deemed unreasonable as governance function activities are not influenced by the number of staff.

Overhead category	Allocation method	Rationale
ICT general (excluding directly attributed activities)	ASL	Driven by the volume of staff and contractors supported (e.g. issuance of computers, help-desk requests, telephony and communications costs).

Attribution of costs to non-regulatory charging activities

Staff providing regulatory charging activities may also undertake other activities funded by either government budget appropriations (search and rescue coordination services and regulatory function National System activities) or Australian Government agencies for targeted externally funded maritime related programs.

Costs for non-regulatory charging activities are identified during the collection and collation phase by direct input from business unit managers, with indirect and corporate overheads treated in the exact same manner as regulatory charging activities. This holistic approach (mentioned in Appendix 2) ensures a comprehensive model fulfilling multiple demands for costing, with no risk of omitting any costs from total activity outputs.

Sensitivities

Cost drivers and assumptions underlying the modelling are developed to limit and constrain any significant sensitivity from changes in demands of regulatory charging activities. Nevertheless, it is recognised that costs are sticky in the short-to-medium timeframe, predominately consisting of contracted suppliers and staff.

Supplier costs are largely longer-term contracts where expenditure relates to service requirements or deliverables. These are generally not dynamic or responsive to short-term changes in demand of regulatory charging activities. Staff costs have a similar constraint for short-term movements, and are based on long-term expected time and effort requirements to meet policy outcomes to an acceptable standard, as identified by business unit managers.

In determining the staff and supplier cost levels, AMSA forecasts the expected level of demand for regulatory charging activities as part of its annual budgeting processes. This process is based on historical data and trends, consultation advice, understanding known economic factors, and thorough communication with principle stakeholders. Although, externalities, such as COVID-19 disruptions, trade disputes, or austerity measures may impact resourcing and service delivery.

Appendix 4: Schedule of fee-based charges

Fees under *Navigation Act 2012* and other Acts

A schedule of the fee-based regulatory charging activities are listed below, with reference to [Australian Maritime Safety Authority Fees Determination 2015](#).

Charge	Type	2019-20	2020-21
Services to seafarers and coastal pilots			
Examinations and assessments			
Assessment of sea service for an: (a) certificate of competency as master, deck officer or engineer, or (b) certificate of recognition of a certificate of competency as master, deck officer or engineer.	Fixed fee	\$168	\$168
Oral examination for certificate of competency	Fixed fee	\$544	\$544
Computer based examination for certificate of competency	Fixed fee	\$220	\$220
Assessment of marine qualifications for immigration	Fixed fee	\$472	\$472
Undertaking a psychometric assessment	Variable	External provider cost	
Written examination of theory or charts for coastal pilot's licence – standard examination	Fixed fee	\$544	\$544
Written examinations of charts for coastal pilot's licence – Whitsundays	Fixed fee	\$816	\$816
Oral examination for check pilot licence	Fixed fee	\$816	\$816
Certificates for seafarers and pilots			
Initial issue of certificate of competency or proficiency	Fixed fee	\$190	\$190
Initial issue of certificate of recognition or competency or proficiency or certificate of equivalence	Fixed fee	\$190	\$190
Revalidation of certificate of competency or certificate of recognition or proficiency or certificate of equivalence	Fixed fee	\$136	\$136
Endorsements to active certificate of competency	Fixed fee	\$112	\$112
Initial issue of, or revalidation of, Global Maritime Distress and Safety System (GMDSS) competency certificate or certificate of recognition of GMDSS certificate	Fixed fee	\$112	\$112
Issue of initial coastal pilot's licence or reissue of coastal pilot's licence	Fixed fee	\$150	\$150
Issue of compass adjuster licence	Fixed fee	\$190	\$190
Issue of certificate of safety training	Fixed fee	\$112	\$112
Issue of certificate of proficiency as Marine Cook	Fixed fee	\$112	\$112
Additional charge for transmission of documents other than by regular mail, such as fax, email, or registered mail: (a) within Australia (b) outside Australia	Fixed fee	\$40 \$80	\$40 \$80
Inspections and surveys			
Vessel design and performance—tonnage measurements and loadline			

Charge	Type	2019-20	2020-21
Provision of copies of tonnage calculations	Hourly rate	\$272	\$272
Inspections and certification for tonnage measures and loadline	Hourly rate	\$272	\$272
Inspections of vessels and equipment			
Approvals and exemptions for a vessels, materials handling equipment or loading or unloading arrangements for a vessel, and, for second and subsequent visits, inspections of vessels, equipment, or arrangements for these matters	Hourly rate	\$272	\$272
Survey for initial issue or reissue of a certificate	Hourly rate	\$272	\$272
Follow-up visits to re-inspect deficiencies identified at initial inspections	Hourly rate	\$272	\$272
Other services and inspections of vessels and equipment	Hourly rate	\$272	\$272
Cargo inspections and approvals			
Visits to vessels or loading facilities for inspections to ensure safe loading and stowage of grain	Hourly rate	\$272	\$272
Inspections, determinations, approvals, and exemptions for solid bulk cargoes	Hourly rate	\$272	\$272
Inspections, determinations, approvals, and exemptions for dangerous goods	Hourly rate	\$272	\$272
Inspections, certifications, approvals, and exemptions for transportation of livestock, including inspections and services for issue or endorsement of an Australian Certification for the Carriage of Livestock	Hourly rate	\$272	\$272
Inspections and approvals of containers for authorisations to load or unload where container is unsafe or overloaded or lacking a valid safety certificate plate or after expiry of the examination date	Hourly rate	\$272	\$272
Miscellaneous inspections that are compulsory, requested by the recipient, or follow-up inspections to confirm corrective action	Hourly rate	\$272	\$272
Other marine services			
Determinations, declarations, exemptions and approvals			
Determination (other than a manning level determination), declaration, exemptions, or approval	Hourly rate	\$272	\$272
Services relating to manning levels			
Determination of manning levels	Fixed rate	\$1,088	\$1,088
Review existing approved manning levels	Fixed rate	\$544	\$544
Services relating to the international safety management code			
Document of compliance or safety management certificate, including conduct initial audit or for reinstatement of document or certificate	Hourly rate	\$272	\$272
Scheduled periodic compliance audit relating to continuation of document of compliance or safety management certificate	Hourly rate	\$272	\$272

Charge	Type	2019-20	2020-21
Services to pilotage providers and coastal pilotage exemptions			
Licence as provider of coastal pilotage services or for reinstatement	Hourly rate	\$272	\$272
Scheduled compliance audit of accredited provider of coastal pilotage services	Hourly rate	\$272	\$272
Exemption of vessel from coastal pilotage requirements	Hourly rate	\$272	\$272
Exemption of seafarer from coastal pilotage requirements for exempt vessel	Fixed rate	\$136	\$136
Services to registered training organisations			
Approval of training course	Hourly rate	\$272	\$272
Schedule periodic compliance audit of approved courses provided by registered training organisation	Hourly rate	\$272	\$272
Services to providers of vessel traffic services			
Authorisation to provide vessel traffic services	Hourly rate	\$272	\$272
Conduct scheduled periodic compliance audit of provider of authorised vessel traffic services	Hourly rate	\$272	\$272
Shipping registration			
Applications for registration or re-registration			
Registration of ship required to be registered	Fixed fee	\$2,664	\$2,664
Registration of ship, other than Australian owned ship, on demise charter to an Australian based operator	Fixed fee	\$3,996	\$3,996
Registration of ship permitted to be registered, other than foreign owned ship on demise charter to an Australian based operator	Fixed fee	\$1,554	\$1,554
Transfer or transmission of ownership			
Registration of transfer, transmission of ownership, for ship required by to be registered	Fixed fee	\$777	\$777
Registration of transfer, transmission of ownership, for ship on demise charter to Australian based operator other than an Australian owned ship	Fixed fee	\$1,332	\$1,332
Registration of transfer, transmission of ownership, for ship permitted to be registered, other than foreign owned ship on demise charter to an Australian based operator	Fixed fee	\$444	\$444
Grant of certificate			
New registered certificate	Fixed fee	\$222	\$222
Provisional registration certificate	Fixed fee	\$333	\$333
Extension of period of currency of provisional certificate	Fixed fee	\$222	\$222
Grant of temporary pass	Fixed fee	\$333	\$333
Certificate of entitlement to fly Australian national flag or red ensign	Fixed fee	\$222	\$222
Supply deletion certificate	Fixed fee	\$111	\$111
Administrative services			
Exemption from registration	Fixed fee	\$666	\$666

Charge	Type	2019-20	2020-21
Request for change of name of registered ship	Fixed fee	\$111	\$111
Request for change of home port of registered ship	Fixed fee	\$111	\$111
Request for extension of time for lodging documents	Fixed fee	\$167	\$167
Additional charge for transmission of documents other than by regular mail, such as fax, email, or registered mail:	Fixed fee		
(a) within Australia		\$40	\$40
(b) outside Australia		\$80	\$80
Inspections and searches			
Search by staff of Australian Shipping Registration Office of register - for each period of 15 mins or remaining part	Fixed fee	\$55.50	\$55.50
Certified extract of register or of document forming part of or associated with Register	Fixed fee	\$75	\$75
Certified copy of register entry	Fixed fee	\$40	\$40
Certified copy of documents forming part of or associate with register - for each page	Fixed fee	\$21	\$21
Caveats			
Lodgement of a caveat	Fixed fee	\$222	\$222
Services relating to a continuous synopsis record			
New continuous synopsis record	Fixed fee	\$555	\$555
Reissue of continuous synopsis record	Fixed fee	\$170	\$170
Amendments to existing continuous synopsis record	Fixed fee	\$390	\$390
Other services			
Any service not listed elsewhere	Hourly rate	\$272	\$272
Any service for which AMSA bears a direct expense	Variable	Direct expense	

Fees under National Law (National System)

In accordance with Clause 52 of the [Marine Safety \(Domestic Commercial Vessel\) National Law Regulation 2013](#), annual indexation shall apply to specified fees contained within the provisions. This is a mandatory legislative requirement.

The indexation factor is 2.2% for 2020-21, with an effective date of increase being 1 July 2020.

Charge	Type	2019-20	2020-21
Certificate of survey			
Certificate of survey			
New certificate of survey	Fixed fee	\$370	\$378
Renew an existing certificate of survey	Fixed fee	\$208	\$212
Vary an existing certificate of survey	Fixed fee	\$192	\$196
Voluntarily suspend a certificate of survey	Fixed fee	\$210	\$214
Replace a certificate of survey	Fixed fee	\$37	\$37
Unique vessel identifier			
Unique vessel identifier	Fixed fee	\$161	\$164
Certificate of operation			
Certificate of operation			
New certificate of operation	Fixed fee	\$196	\$200
Renew an existing certificate of operation	Fixed fee	\$196	\$200
Vary an existing certificate of operation	Fixed fee	\$183	\$187
Voluntarily suspend a certificate of operation	Fixed fee	\$210	\$214
Replace a certificate of operation	Fixed fee	\$37	\$37
Certificate of competency			
Examinations and assessments			
Conduct an examination	Fixed fee	\$344	\$351
Certificates of competency, near coastal			
New certificate of competency, near coastal: - Coxswain grade 1 - Coxswain grade 2 - General purpose hand - Marine engine driver grade 2 - Marine engine driver grade 3 - Master inland waters - Master less than 24 metres	Fixed fee	\$152	\$155
New certificate of competency, near coastal: - Engineer class 3 - Marine engine driver grade 1 - Master less than 35 metres - Master less than 80 metres - Mate less than 80 metres	Fixed fee	\$262	\$267

Charge	Type	2019-20	2020-21
Renew an existing certificate of competency, near coastal: - Coxswain grade 1 - Coxswain grade 2 - General purpose hand - Marine engine driver grade 2 - Marine engine driver grade 3 - Master inland waters	Fixed fee	\$139	\$142
Renew an existing certificate of competency, near coastal: - Engineer class 3 - Marine engine driver grade 1 - Master less than 35 metres - Master less than 80 metres - Mate less than 80 metres	Fixed fee	\$221	\$225
Vary an existing certificate of competency (i.e. remove a restriction, add an endorsement, change of name)	Fixed fee	\$139	\$142
Replace a lost, stolen or destroyed certificate of competency	Fixed fee	\$139	\$142
Other marine services under National System*			
Accreditation application fees			
1 to 5 categories of surveying	Fixed fee	\$1,463	\$1,495
6 to 10 categories of surveying	Fixed fee	\$2,243	\$2,292
11 to 16 categories of surveying	Fixed fee	\$3,023	\$3,089
Renew existing marine surveyor accreditation	Fixed fee	\$266	\$271
Replace lost, stolen or destroyed accreditation card	Fixed fee	\$48	\$49
Vary an existing accreditation	Fixed fee	\$274	\$280
National Law exemptions			
Scheme non-survey (Exemption 2)	Fixed fee	\$185	\$189
Operation beyond survey time (Exemption 6)	Fixed fee	\$226	\$230
Temporary operations permit (Exemption 7)	Fixed fee	\$292	\$298
Class C restricted operations (Exemption 40)	Fixed fee	\$319	\$326
Exemption from the application of the National Law or specified provisions of the National Law	Hourly rate	\$241	\$246
Approval under a Marine Order or an equivalent means of compliance	Hourly rate	\$241	\$246