**Written on Company Letterhead Paper**

**<COMPANY NAME>**

**<COMPANY ADDRESS>**

Australian Maritime Safety Authority

Seafarer Certification Service

GPO Box 2181

Canberra

ACT 2601

Date:

To whom it may concern

**CONFIRMATION OF SEA SERVICE**

I confirm that **<APPLICANT’S FULL NAME>, <DATE OF BIRTH>,** has completed sea service with **<COMPANY NAME>** for the periods specified on page 2.

Either complete and include the Table on page 2 in the letter with sea service details,

Or

“I have appended a record of sea service to this letter as proof of sea service and endorsed it with the official company stamp (where applicable), my name, signature and date to confirm its authenticity”.

I have reviewed the content of this letter and to the best of my knowledge, the information given by me is true and correct in every detail.

Yours faithfully

**<SIGNATURE>**

**<NAME>**

**<POSITION HELD WITHIN THE COMPANY>**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Name of vessel** | **Unique Identifier/IMO number** | **Vessel measured length** | **Propulsion power (kW)** | **Propulsion type(3)** | **Mode of operation(1)** | **Duties performed(2)** | **Start date** | **End date** | **Number of days (8 hours)** | **Position on board (e.g. GPH, Master, engineer)** |
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| --- | --- | --- |
| **Mode of operation (1):** | **Duties performed (2):** | **Propulsion type (3):** |
| **VU:** Vessel underway **NUD**: Not underway deck or refit work **NUE**: Not underway engine or refit work | **AE**: Assistant to Engineer or Engine Driver **E**: Engineer or Engine Driver **EW**: Engineer watchkeeper **EIC**: Engineer in charge  **D**: Deck work **DE**: Deck and engineering work **GPH**: General purpose hand **INW**: In charge of navigation watch/officer of watch **C**: Coxswain grade 1, 2 or 3 | **I**: Inboard **O**: Outboard **S**: Steam |