**Example of certificate of survey initial checklist**

**Application details**

Vessel Name: Click or tap here to enter text.

Vessel UVI: Click or tap here to enter text.  
Date: Click or tap here to enter text.

Surveyor: Click or tap here to enter text.

Application Type: Choose an item.

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| Plan approval activity | | |  |
| Plan approval activity details are completed in full | | YES | |
| The plan approval letter(s) have been attached | | YES | |
| The plan approval letter content is clear and correct (applicable standards, SPEX etc.) | | YES | |
| The plan approval activity has details of all classes and operations the vessel has been assessed for | | YES | |
| Plan attachment checklist | Check | Comment | |
| General arrangement attached | YES |  | |
| Construction plans and specifications attached | YES |  | |
| Lines plan or stability model (comprehensive) | YES  N/A |  | |
| Draft marks plan attached (class 1≥50pax) | YES  N/A |  | |
| Fire protection plan attached (vessels with SFP) | YES  N/A |  | |
| Rudder and steering gear plan (if rudders) | YES  N/A |  | |
| Electrical schematics attached (≥32 & “complex”) | YES  N/A |  | |
| Sail plan attached (sailing vessels) | YES  N/A |  | |
| Piping schematics attached (vessels with pipes) | YES  N/A |  | |
| Shafting plan attached (vessels with shafts) | YES  N/A |  | |
| Machinery arrangement (may be on GA) | YES  N/A |  | |
| Fuel tank plans attached (freestanding only) | YES  N/A |  | |
| Damage control plan (all ≥ 35m & 1 ≥ 25m) | YES  N/A |  | |
| Fire control plan attached (all ≥ 35m & 1 ≥ 25m) | YES  N/A |  | |
| Emergency plan attached (all ≥ 35m & 1 ≥ 25m) | YES  N/A |  | |

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| Initial Hull structure |  |
| Recommended and survey report attached (673 or surveyor equivalent) | YES  N/R |

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| Initial Engineering |  |
| Recommended and survey report attached (AMSA 509 or surveyor equivalent) | YES  N/R |

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| Fire and fit out |  |
| Recommended and survey report is attached (AMSA 575 or surveyors equivalent) | YES  N/R |

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| Electrical |  |
| Recommended and survey report is attached (AMSA 563/64 or surveyors equivalent) | YES  N/R |

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| Fuel Tanks |  |
| Recommended and survey report is attached (AMSA 639 or surveyors equivalent) | YES  N/R |

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| Load line assignment |  |
| Activity details are completed in full | YES  N/R |
| Load line assignment calculations are attached | YES  N/R |
| Conditions of assignment attached (AMSA 555 or surveyors equivalent) | YES  N/R |

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| Load line survey |  |
| Recommended and survey report is attached (AMSA 139 or surveyors equivalent) | YES  N/R |

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| Watertight and Weathertight integrity |  |
| Recommended and survey report is attached (AMSA 670 or surveyors equivalent) | YES  N/R |

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| Shafts |  |
| Recommended and survey report is attached (AMSA 638 or surveyors equivalent) | YES  N/R |

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| Lightship or inclining |  |
| Vessel lightship has been appropriately addressed (stability, weighbridge, freeboards) | YES  N/R |
| For sister vessels – a comparison report of the basis and sister vessel | YES  N/R |
| The lightship details have been added to the activity | YES  N/R |
| Recommended and survey report is attached (AMSA 652/53 or surveyors equivalent) | YES  N/R |

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| Stability approval |  |
| The stability approval date and criteria applied have been added to the activity | YES  N/R |
| The approved stability booklet is attached | YES  Sister  N/R |
| Comprehensive stability – approved abbreviated stability is attached | YES  N/R |
| Simplified stability – approved operator stability notice is attached | YES  N/R |
| Draft Marks / Damage stability accounted for | YES  N/R |

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| Commissioning |  |
| The commissioning details (life rafts etc.) have been added to the activity | YES  N/R |
| Recommended and survey report is attached (901 or surveyors equivalent) | YES  N/R |
| Lifesaving appliances are adequate for the numbers | YES |
| A fixed fire commissioning report has been provided | YES  N/R |
| A state regulator LV electrical certificate of compliance has been provided | YES  N/R |
| Class B and B extended vessels – evidence of compass adjustment has been provided | YES  N/R |

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| Activities recommended with conditions |  |
| Conditions Justified? | YES |

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| Activities marked not required |  |
| Documented reasons provided | YES |