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| **ITEM** | **FREQUENCY** | | | | | **COMMENTS/DETAILS** | **DATE/ INITIALS** |
| **Daily** | **Weekly** | **Monthly** | **Yearly** | **Other (specify)** |
| Engine services  (as per manufacturers recommendations/ specifications) |  |  |  |  |  |  |  |
| Oil levels |  |  |  |  |  |  |  |
| Fuel filter (check for water or sediment) |  |  |  |  |  |  |  |
| Condition of fuel line, hose clamps, fuel shut off |  |  |  |  |  |  |  |
| Bilge pump and high water alarm |  |  |  |  |  |  |  |
| Batteries  (charge state, terminals securely attached and free from corrosion) |  |  |  |  |  |  |  |
| Navigation lights and torches |  |  |  |  |  |  |  |
| Radio and antenna (test call) |  |  |  |  |  |  |  |
| Compass (deviation no more than 5 degrees) |  |  |  |  |  |  |  |
| Lifebouy  (marked, condition of retro reflective tape) |  |  |  |  |  |  |  |
| Flares, EPIRB/PLB,  first aid kit (expiry dates) |  |  |  |  |  |  |  |
| Lifejackets (condition, serviced) |  |  |  |  |  |  |  |

EXAMPLE ONLY

It is not mandatory to use this form. A vessel’s maintenance schedule may vary for a range of factors including vessel type, operation and equipment on board.

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| **ITEM** | **FREQUENCY** | | | | | **COMMENTS/DETAILS** | **DATE/ INITIALS** |
| **Daily** | **Weekly** | **Monthly** | **Yearly** | **Other (specify)** |
| Navigation charts (electronic) (up to date) |  |  |  |  |  |  |  |
| Hydrostatic release unit (liferaft and float free EPIRB – expiry date) |  |  |  |  |  |  |  |
| Anchoring system (windlass greased, condition of chain/rope) |  |  |  |  |  |  |  |
| Condition of steering cables and linkages |  |  |  |  |  |  |  |
| Fire extinguishers (annual service and 6 month self check) |  |  |  |  |  |  |  |
| Hull condition and condition of floatation material (cracks, fractured welds, signs of corrosion or osmosis, watertightness of  cofferdam, water/weather tightness) |  |  |  |  |  |  |  |
| Nuts, bolts, fastenings – check tightness |  |  |  |  |  |  |  |
| Certification – Up to date |  |  |  |  |  |  |  |

EXAMPLE ONLY

It is not mandatory to use this form. A vessel’s maintenance schedule may vary for a range of factors including vessel type, operation and equipment on board.