# Consultation feedback report - AMSA mandated practical assessment (AMPA)

AMSA have amended the AMSA mandated practical assessments (AMPAs) to reflect the feedback received from RTOs during the consultation period. The Draft amendments consist of changes to both form and content.

1. Not all suggestions have been included in the draft AMPA’s. One of the agreed changes that was unable be incorporated was the dotted or broken lines between each individual practical assessment task within a particular Unit of Competency. To enable the automatic population of some fields, such as the applicant’s name, the formatting of the dotted or broken lines was not compatible with the publishing program and were unable to be included into the draft documents. The intent is that the next revision planned for approx. mid 2019 will enable the inclusion of this change.
2. A copy of a page from an AMPA has been included with this report, which demonstrates AMSA’ preferred method of “bracketing” or “grouping” individual assessments or tasks which have been completed at the same time or on the same day by the same assessor.

The comments received during the consultation and AMSA’s responses are summarised below.

**Comment**:

There are some inconsistencies between the training packages and the AMPAs.

**Response**:

Some content in the AMPAs has been updated to align with the training package. This includes, for example, course codes, terminology, and certain requirements.

**Comment**:

The assessor should write his/her name *and* number instead of just their name on the AMPA.

**Response**:

We have updated the AMPA so that the assessor also need to put their number on the form.

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**Comment**:

Why is there a requirement for candidates to remain afloat without a lifejacket for 10 minutes in the AMPA?

**Response**:

The AMPA has been updated so that candidates need to remain afloat without a lifejacket for 5 minutes, in accordance with the training package.

**Comment**:

Delete the boxes where an assessor must tick if the candidate is competent or not yet competent.

**Response**:

We have updated the AMPA so that that assessors no longer need to tick those boxes. Instead the wording in the AMPA has been changed so that the assessor only sign if the candidate is competent.

**Comment**:

Can you change the requirement in the AMPA under MARF028 so that the use of fire hoses no longer must to be done on the fire ground?

**Response**:

We have updated the AMPA so that the use of fire hoses no longer must be done on the fire ground.

**Comment**:

Can you change the requirement in the AMPA under MARC037 so that the practical tasks can be done on an inboard *or* outboard motor, rather than inboard *and* outboard motor?

**Response**:

We have updated the AMPA so that the tasks can be done on an inboard or outboard motor.

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**Comment**:

Can you add space for the candidate’s name to be entered on each page of the AMPA?

**Response**:

We have added space for candidate name on each page. If the form is filled out electronically, the candidate name will be automatically populated on each page.

**Comment**:

Can you change the instructions so that the assessor initials are not needed for each task if they are done by one assessor on the same day?

**Response**:

We have updated the instructions so that tasks may be bracketed together and signed of as a group.

**Comment**:

The meaning of code “V” on page 2 should be changed to ensure tasks are completed while operating in navigable waters.

**Response**:

The meaning of code “V” has been changed to: “*Task must be completed on a vessel that meets the requirements above while operating in navigable waters*”.

**Comment**:

Can you clarify whether the AMPA should be completed during or after the training.

**Response**:

The instruction in the AMPA has been updated to emphasize that the AMPA may be completed throughout *or* after the training.

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**Comment**:

Can you add a sentence in the AMPA stating that additional simulated exercises and oral questions may be used to provide further opportunity to clarify a point or for a candidate to demonstrate competence.

**Response**:

We have updated the instructions in the AMPA to highlight that additional simulated exercises and oral questions may be used.

**Comment**:

Can you add space for date to be entered for each task in the AMPA?

**Response**:

There was already a column for date in the AMPA, but this column has now been moved to a more visible place next to the assessor initials for each task.

**Comment**:

Can simulated tasks be completed on any simulator?

**Response**:

The wording of the instructions in the AMPA has been updated to clarify that the simulator must be approved by AMSA.

AMSA Seafarer certification services team

Canberra, 12 November 2018