



Closure of registration

The *Shipping Registration Act 1981* requires a ship's owner or registered agent to notify the Registrar of Ships immediately if a ship ceases to be entitled to be Australian registered or if the ship is lost, broken up or taken by an enemy. The documentation that is to be lodged is described below.

Ship ceases to be entitled

You must submit a:

- Notice by the owner that the ship has ceased to be entitled to be registered, together with details of the circumstances—including the name, address and nationality of the buyer.
- Certified or notarised copy of the bill of sale or other document that transferred ownership.

The Australian Registration Certificate must be returned to the Shipping Registration Office as soon as possible.

Ship is lost, etc

Notice by the owner describing the event that has occurred.

The Australian Registration Certificate must be returned to the Shipping Registration Office as soon as possible.

Closure for ship not required to be registered

Ships that belong to a class that is not required to be registered, may be deregistered upon lodgement of an application for closure (over leaf) made by the owner.

This applies only to:

- pleasure craft
- fishing vessels
- government-owned ships
- foreign-owned ship that are on demise (bare boat) charter to Australian operators
- ships that are less than 24 metres in overall length.

The owner must lodge the following documentation:

- an application for closure of registration of a ship not required to be registered
- a statutory declaration by the applicant stating their interest in the ship and date it was acquired
- the Australian Registration Certificate
- Bill of Sale—if application is being submitted by someone other than the registered owner.

Deletion certificates

A deletion certificate can be granted relating to a ship whose registration is closed. There is no provisional deletion certificate.

The deletion certificate comprises three documents:

- a certificate stating that the ship is not Australian registered and stating the circumstances of its closure of registration;
- a statement of the registered ownership in force at the time of closure; and
- the registered description of the ship at the time of closure.

Deletion certificates can be granted immediately after closure of registration, if the Registrar has received a written request and the fee.

Payment

You must pay a non-refundable fee when lodging your application. Learn more about [shipping registration fees and payment options](#).

Address

The Registrar of Ships
Shipping Registration Office
PO Box 255
Coffs Harbour NSW 2450

Courier address:
Shipping Registration Office
Level 2, 28 Gordon Street
Coffs Harbour NSW Australia 2450

Telephone +61 (2) 6279 5925



Australian Government
Australian Maritime Safety Authority

APPLICATION FOR CLOSURE OF THE REGISTRATION OF A SHIP NOT REQUIRED TO BE REGISTERED

Shipping Registration Act 1981

Official number

Ship's name

Home port

*Full name and address of owner(s)

*Contact telephone number

*Email address (if any)

Reason for closure (for example registration is no longer required or vessel was not acquired from registered owner)

Is the registration certificate attached? Yes ☐ No ☐

If no, tell us why the registration certificate cannot be provided.

Supporting documents

- Statutory declaration by the applicant stating the extent of their interest in the ship and date that interest was acquired.
- Bill of sale (if the application is being submitted by someone other than the registered owner)

Signature

I hereby apply for the closure of registration of the ship described above, which is either:

- a ship that is not required to be registered under the Act or
- a ship that has been granted an exemption from the requirement to be registered.

Date

Place

Signature of owner or person appointed by the owner(s)
(see note 1 below)

If the applicant is a corporation, the document may be formally executed under the corporate seal. Alternatively, an officer of the corporation may sign it, endorse it with a legible statement of his/her name and designation and have the signature witnessed.

Signature of witness

Name of witness

Address of witness

Except where indicated by * the collection of information requested in this form is either required or authorised by the *Shipping Registration Act 1981* (the Act). It will be used for purposes related to the Act (including possible overseas disclosure) and will be available for public search in circumstances as the Act requires. It may be made available to government agencies for statistical and administrative purposes. Failure to provide the information will result in the transaction not being processed. To contact us, or for more information on how to access or correct your personal information or how to make a privacy complaint, visit www.amsa.gov.au/privacy-policy

NOTES

1. This form not required when ship sold to a non-Australian, please refer to guide "Closure of Registration".
2. If the ship has one owner, the form should be signed by that owner. If the ship has more than one owner, it must be signed by each owner or a person appointed by the owner/s of the ship.
3. The completed application form must be lodged with the ship's registration certificate and the statutory declaration.