



## Closure of registration

The *Shipping Registration Act 1981* requires a ship's owner or registered agent to notify the Registrar of Ships immediately if a ship ceases to be entitled to be Australian registered or if the ship is lost, broken up or taken by an enemy. The documentation that is to be lodged is described below.

### Ship ceases to be entitled

You must submit a:

- Notice by the owner that the ship has ceased to be entitled to be registered, together with details of the circumstances—including the name, address and nationality of the buyer.
- Certified or notarised copy of the bill of sale or other document that transferred ownership.

The Australian Registration Certificate must be returned to the Shipping Registration Office as soon as possible.

### Ship is lost, etc

Notice by the owner describing the event that has occurred.

The Australian Registration Certificate must be returned to the Shipping Registration Office as soon as possible.

### Closure for ship not required to be registered

Ships that belong to a class that is not required to be registered, may be deregistered upon lodgement of an application for closure (over leaf) made by the owner.

This applies only to:

- pleasure craft
- fishing vessels
- government-owned ships
- foreign-owned ship that are on demise (bare boat) charter to Australian operators
- ships that are less than 24 metres in overall length.

### The owner must lodge the following documentation:

- **an application for closure of registration of a ship not required to be registered**

- **a statutory declaration by the applicant stating their interest in the ship and date it was acquired**
- **the Australian Registration Certificate**
- **Bill of Sale—if application is being submitted by someone other than the registered owner.**

### Deletion certificates

Upon receipt of a written request together with the fee of A\$111, a deletion certificate can be granted relating to a ship whose registration is closed. There is no provisional deletion certificate.

The deletion certificate comprises three documents:

- a certificate stating that the ship is not Australian registered and stating the circumstances of its closure of registration;
- a statement of the registered ownership in force at the time of closure; and
- the registered description of the ship at the time of closure.

Deletion certificates can be granted immediately after closure of registration, if the Registrar has received a written request and the fee.

### Payment

The GST does not apply to services supplied by the Shipping Registration Office.

Cheques should be made payable to:  
AUSTRALIAN MARITIME SAFETY  
AUTHORITY

### Address

The Registrar of Ships  
Shipping Registration Office  
PO Box 2181  
Canberra City ACT 2601

Courier address:  
Shipping Registration Office  
82 Northbourne Avenue  
Braddon ACT 2612 Australia

Telephone +61 (2) 6279 5925



Australian Government  
Australian Maritime Safety Authority

# APPLICATION FOR CLOSURE OF THE REGISTRATION OF A SHIP NOT REQUIRED TO BE REGISTERED

Shipping Registration Act 1981

Official number

Ship's name

Home port

Full name and address of owner(s)

Contact telephone number

Email address (if any)

Reason for closure (for example registration is no longer required or vessel was not acquired from registered owner)

Is the registration certificate attached? Yes ☐ No ☐

If no, tell us why the registration certificate cannot be provided.

## Supporting documents

- Statutory declaration by the applicant stating the extent of their interest in the ship and date that interest was acquired.
- Bill of sale (if the application is being submitted by someone other than the registered owner)

## Signature

I hereby apply for the closure of registration of the ship described above, which is either:

- a ship that is not required to be registered under the Act or
- a ship that has been granted an exemption from the requirement to be registered.

Date

Signature of owner or person appointed by the owner(s)  
(see note 1 below)

***If the applicant is a corporation, the document may be formally executed under the corporate seal. Alternatively, an officer of the corporation may sign it, endorse it with a legible statement of their name and designation and have the signature witnessed.***

Place

Signature of witness

Name of witness

Address of witness

The collection of personal information requested in this form is either required by, authorised by, or to facilitate a process under the *Shipping Registration Act 1981* (the Act) and will be handled in accordance with the *Privacy Act 1988*. Your personal information will be used for purposes related to the Act (including possible overseas disclosure) and will be available for public search in circumstances as the Act requires. Your personal information may be made available to government agencies for statistical and administrative purposes. Failure to provide the information will result in the transaction not being processed. For more information on how to access or correct your personal information or how to make a privacy complaint, visit [www.amsa.gov.au/privacy](http://www.amsa.gov.au/privacy)

## NOTES

1. This form not required when ship sold to a non-Australian, please refer to guide "Closure of Registration".
2. If the ship has one owner, the form should be signed by that owner. If the ship has more than one owner, it must be signed by each owner or a person appointed by the owner/s of the ship.
3. The completed application form must be lodged with the ship's registration certificate and the statutory declaration.