

# SAMPLE LETTER OF UNDERTAKING

*This sample letter may be used as a guide by surveyor accreditation applicants as evidence that they have chosen to conduct their business in accordance with the Marine Surveyors Accreditation Guidance Manual 2014 in lieu of an ISO Quality Management System (or equivalent).*

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<Date>

Australian Maritime Safety Authority  
Vessel Safety Unit  
GPO Box 2181  
Canberra ACT 2601

Dear National Regulator,

RE: Application for Surveyor Accreditation - <Individual's name>

Please accept this letter as an undertaking that once I have successfully received accreditation as a Marine Surveyor under the *Marine Safety (Domestic Commercial Vessel) National Law Act 2012*, that I, <Individual's name>, employed by <employer's business name>, intend to conduct surveys in accordance with the documentation and forms outlined in the *National Law – Marine Surveyors Accreditation Guidance Manual 2014*, as in force from time to time.

Regards,

<Individual's name>

<Business name>

<Contact details>